

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD,  
STATE OF LOUISIANA TAKEN AT REGULAR MEETING, TUESDAY, MAY 13,  
2025.

The Police Jury of the Parish of Beauregard, State of Louisiana,  
met in regular session on May 13, 2025, at six (6:00) o'clock  
p.m.

Roll Call Attendance with there being present: Police Jurors;  
James Hillebrandt, Jeffery Meadows, Eddie Ware, Mike Harper,  
Jerry Shirley, Elizabeth Montgomery, Nelson Morgan, Shanel  
Handy, and Kelly Bailey.

There being absent: Ernest Dickerson, Jr.

The Police Jury of the Parish of Beauregard was duly convened as  
the governing authority of said Parish by Mike Harper,  
President. Jerry Shirley gave the Invocation and Pledge of  
Allegiance.

1. **ROLL CALL**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **ANNOUNCEMENTS:**

- A. War Memorial Civic Center will host a free Veterans' Brunch on Saturday, May 17, 2025, at 10:00 A.M., honoring all veterans, active-duty military, and their families.
- B. War Memorial Civic Center is providing an Inaugural Veteran Resource Round Up on Saturday, June 7, 2025, from 10:00 A.M. - 2:00 P.M. for service members, veterans, and their families.
- C. The Beauregard Parish Police Jury's Spring Safety Meeting will be held Thursday, May 15, 2025, from 11:00 A.M. - 1:00 P.M. at the Main, located at the Fair Grounds.

5. **AMENDMENTS TO THE AGENDA BY COMMITTEE CHAIRPERSON**

A. **FINANCE - JEFFERY MEADOWS**

A motion was made by Jeffery Meadows and seconded by Elizabeth Montgomery to add #8. No one opposed.  
Motion carried.

8. Approval to use Parks and Recreation funds to fund South Beau Youth Cheer in the amount of \$1,500.

A motion was made by Jeffery Meadows and seconded by Elizabeth Montgomery to add #9. No one opposed.  
Motion carried.

9. Approval of additional funding needed for purchase of tractor and drag for Covered Arena using Equine grant the difference is \$1,784.26.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

10. Approval on housing three Medicaid employees at the Beauregard Parish Health Unit pending proper documentation.

A motion was made by Eddie Ware and seconded by James Hillebrandt to add #11. No one opposed. Motion carried.

11. Discussion and approval of the Parish President or the Parish Administrator to sign the FEMA Memorandum of Understanding/Funding Agreement for the wildfire payment distribution.

A motion was made by Michael Harper and seconded by Eddie Ware to add #12. No one opposed. Motion carried.

12. Approval to apply for Keep Louisiana Beautiful Grant.

- a. Beautification Grant
- b. Healthy Communities Grant
- c. Greener Grounds Grant

A motion was made by Jeffery Meadows and seconded by James Hillebrandt to add #13. No one opposed. Motion carried.

13. Approval of accepting the lowest bids for the following:

- a. Emulsified Asphalts from Asphalt Products Unlimited Inc. for SS1H and CRS2. This bid period is for six (6) months.
- b. Tank Car Culverts & Half Tank Car Culverts from The Railroad Yard Inc. This bid period is for one (1) year.
- c. Cold mix from Diamond B Construction LLC. This bid period is for one (1) year.
- d. Corrugated Metal Culvert and Bands from Coastal Culvert & Supply. This is for one (1) year.
- e. Rolled and Welded Steel Pipe from The Railroad Yard, Inc. This bid period is for one (1) year.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt to add #14. No one opposed. Motion carried.

14. Approval of the CAFA Resolution for the bond program that offers down payment assistance.

A motion was made by Jeffery Meadows and seconded by Elizabeth Montgomery to strike through #2 on the agenda. No one opposed. Motion carried.

A motion was made by Jeffery Meadows and seconded by Kelly Bailey to table #5 on the agenda until next month. No one opposed. Motion carried.

A motion was made by Jeffery Meadows and seconded by Elizabeth Montgomery to table #7 on the agenda until next month. No one opposed. Motion carried.

B. ROAD AND BRIDGE - JAMES HILLEBRANDT

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery to add #5. No one opposed. Motion carried.

5. Approval to add Section 11-14 of Code of Ordinances to prohibit unloading on public right of ways.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery to add #6. No one opposed. Motion carried.

6. Approval or resubdivision of Tanglewood Terrance, lot 22 and 25, located in Road District 3.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery to add #7. No one opposed. Motion carried.

7. Approval of new subdivision Golden Pines Subdivision on Butte Road in Road District 4.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery to add #8. No one opposed. Motion carried.

8. Approval of resubdivision, Tract 7 of Mila's Place into Longacre Hills Subdivision, Longacre Road, Road District 7.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery to add #9. No one opposed. Motion carried.

9. Approval of the hydrology study for the drainage on Bertrand Road.

C. PERSONNEL - EDDIE WARE

None.

D. WAYS AND MEANS - NELSON MORGAN

None

E. POLICY STEERING COMMITTEE - ELIZABETH MONTGOMERY

A motion was made by Elizabeth Montgomery and seconded by Kelly Bailey to add #2. No one opposed. Motion carried.

2. Approval of revisions to the Personnel Procedures Manuel, including Section 4.06 & 4.13.

F. HIRING COMMITTEE - KELLY BAILEY

None

G. ENVIRONMENTAL & REGULATORY COMMITTEE - ERNEST DICKERSON, JR.  
None

6. **PUBLIC PARTICIPATION:**

- A. A General Beauregard Award Recipients for May 2025- Theron's Auto Sales, LLC. Owner Theron Pfantz, Established February 2019.
- B. Recognition of Beauregard Parish employee, Paul Rigdon for 5 Years of Service.
- C. Recognition of Grace Carpenter for her 2024-2025 Internship at the Beauregard Parish Police Jury.

7. **PUBLIC HEARING:**

- A. Approval to decrease the speed limit of Burns Road from 35 mph to 20 mph for 0.74 miles to 3,907 feet, located in Sections 14 of Township 3 South Range 8 West, Road District 7, Beauregard Parish, LA.
- B. Approval of the abandonment of Bud Hollie Road, located in Section 33 of Township 6 South, Range 12 West, in Road District 1, Beauregard Parish, Louisiana, total length of 739 feet or .14 mile(s).
- C. Approval of the abandonment of Calvin Foster Road, located in Section 27 of Township 7 South, Range 13 West, in Road District 1, Beauregard Parish, Louisiana, total length of 739 feet or .14 mile(s).
- D. Approval of the abandonment of Derrough Road, located in Section 23 of Township 2 South, Range 8 West, in Road District 7, Beauregard Parish, Louisiana, total length of 1267 feet or .24 mile(s).
- E. Approval of the abandonment of Shoats Creek Road, located in Section 22 of Township 7 South, Range 13 West, in Road District 1, Beauregard Parish, Louisiana, total length of 686 feet or .13 mile(s).

8. **APPROVAL OF MINUTES:**

A motion was made by Eddie Ware and seconded by James Hillebrant to approve the minutes presented.

9. **CHAIRPERSON COMMITTEE REPORT(S) :**

A. FINANCE - JEFFERY MEADOWS

- 1. Approval of the April Accounts Payable register in the amount of \$1,518,851.94 and the payroll register in the amount of \$268,342.30.

A motion was made by Elizabeth Montgomery and seconded by Eddie Ware. No one opposed. Motion carried.

- ~~2. Review and approve the monthly financial statements and budgets to actual comparison with the March 2025 Financials.~~

A motion was previously made to strike this item from the agenda.

3. Approval to use Parks and Recreation funds to fund Kingdom Center in the amount of \$2,500.00

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. Jeffery Meadows and Kelly Bailey opposed. Motion carried.

4. Approval to allow the parish to enter into an option/lease agreement with Elawan and the airport for a solar farm pending counsel review.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

- ~~5. Approval of cancellation of lease between the Military Department, State of Louisiana, and the Beauregard Parish Police Jury for the property recorded in the Book 328 Folio 793, also reference as DeRidder Armory Property.~~

A motion was made by previously to table this item until next month.

6. Approval to enter CEA with the Chamber of Commerce for compensation for economic development activity.

A motion was made by Jeffery Meadows and seconded by Ernest Dickerson. No one opposed. Motion carried.

- ~~7. Approval to enter into CEA with the Beauregard Parish Sheriff's Office for use of DeRidder Armory property.~~

A motion was previously made to table this item until next month.

8. Approval to use Parks and Recreation funds to fund South Beau Youth Cheer in the amount of \$1,500.

A motion was made by Elizabeth Montgomery and seconded by James Hillebrandt. Kelly Bailey opposed. Motion carried.

9. Approval of additional funding needed for purchase of tractor and drag for Covered Arena using Equine grant the difference is \$1,784.26.

A motion was made by Elizabeth Montgomery and seconded by Shanel Handy. No one opposed. Motion carried.

10. Approval on housing three Medicaid employees at the Beauregard Parish Health Unit pending proper documentation.

A motion was made by Elizabeth Montgomery and seconded by Eddie Ware. No one opposed. Motion carried.

11. Discussion and approval of the Parish President or the Parish Administrator to sign the FEMA Memorandum of Understanding/Funding Agreement for the wildfire payment distribution.

A motion was made by Elizabeth Montgomery and seconded by Jeffery Meadows. No one opposed. Motion carried.

12. Approval to apply for Keep Louisiana Beautiful Grant.

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- b. Healthy Communities Grant
- c. Greener Grounds Grant

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

13. Approval of accepting the lowest bids for the following:

- a. Emulsified Asphalts from Asphalt Products Unlimited Inc. for SS1H and CRS2. This bid period is for six (6) months.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

- b. Tank Car Culverts & Half Tank Car Culverts from The Railroad Yard Inc. This bid period is for one (1) year.

A motion was made by Nelson Morgan and seconded by Jeffery Meadows. No one opposed. Motion carried.

- c. Cold mix from Diamond B Construction LLC. This bid period is for one (1) year.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

- d. Corrugated Metal Culvert and Bands form Coastal Culvert & Supply. This is for one (1) year.

A motion was made by Nelson Morgan and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- e. Rolled and Welded Steel Pipe from The Railroad Yard, Inc. This bid period is for one (1) year.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

14. Approval of the Capital Area Financing Authority Resolution for the bond program that offers down payment assistance.

A motion was made by Nelson Morgan and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

B. ROAD & BRIDGE – DOUG HILLEBRANDT:

1. Approval of April 2025 Emergency Work Orders in the amount of \$6,669.37.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

2. Approval to enter into a CEA with Vernon Parish Police Jury to cost-share road improvements on John Brewer Road and Duplessis Road.

A motion was made by Nelson Morgan and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

3. Approval to decrease the speed limit of Burns Road (Road District 7) from 35 mph to 20 mph for 0.74 miles for 3.907 feet.

A motion was made by Elizabeth Montgomery and seconded by Eddie Ware. No one opposed. Motion carried.

4. Approval to abandon the following roads:

- a. Bud Hollie Road (Road District 1)

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- b. Calvin Foster Road (Road District 1)

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- c. Derrough Road (Road District 7)

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- d. Shoats Creek Road (Road District 1)

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

5. Approval to add Section 11-14 of Code of Ordinances to prohibit unloading on public right of ways.

A motion was made by Elizabeth Montgomery and seconded by James Hillebrandt. No one opposed. Motion carried.

6. Approval or re-subdivision of Tanglewood Terrance, lot 22 and 25, located in Road District 3.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

7. Approval of new subdivision Golden Pines Subdivision on Butte Road in Road District 4.

A motion was made by James Hillebrandt and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

8. Approval of re-subdivision, Tract 7 of Mila's Place into Longacre Hills Subdivision, Longacre Road, Road District 7.

A motion was made by James Hillebrandt and seconded by Kelly Bailey. No one opposed. Motion carried.

9. Approval of the hydrology study for the drainage on Bertrand Road.

A motion was made by Elizabeth Montgomery and seconded by Jeffery Meadows. No one opposed. Motion carried.

C. PERSONNEL – EDDIE WARE:

1. Approval for mileage reimbursement for Amanda Martinez, APRN, FNP-C, at the Health Unit to become a certified CPR Instructor out of Health Unit funds. The round trip is 348 miles.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

2. Approval to accept the resignation of Terry Bearden, Beauregard 911 Board, effective April 30, 2025.

A motion was made by Eddie Ware and seconded by Nelson Morgan. No one opposed. Motion carried.

3. Approval to appoint Edward A. Smith, Jr., to serve on the Fire District #1 that was recently vacated.

A motion was made by Eddie Ware and seconded by Kelly Bailey. No one opposed. Motion carried.

4. Approval for lodging and meals for the Parish Administrator to attend the Organization of Parish Administrator Officials Conference, July 30<sup>th</sup>-August 1<sup>st</sup>, 2025, in Ruston, LA. Registration is \$195.00.

A motion was made by Nelson Morgan and seconded by James Hillebrandt. No one opposed. Motion carried.

5. Approval of Ricky Barrett (Road District 7 & 8) for full-time status with benefits effective May 24, 2025.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.



6. Approval of Mackenzie Gregory (Health Unit) for full-time status with benefits effective May 24, 2025.

A motion was made by Shanel Handy and seconded by James Hillebrandt. No one opposed. Motion carried.

D. WAYS AND MEANS - NELSON MORGAN:  
None

E. POLICY STEERING COMMITTEE - ELIZABETH MONTGOMERY:

1. Approval to amend section 2.03 of the Personnel Procedures and any other applicable sections.

A motion was made by Elizabeth Montgomery and seconded by Kelly Bailey. Jeffery Meadows opposed. Motion carried.

2. Approval of revisions to the Personnel Procedures Manual, including Sections 4.06 & 4.13.

A motion was made by Elizabeth Montgomery and seconded by Kelly Bailey. No one opposed. Motion carried.

F. HIRING COMMITTEE - KELLY BAILEY:  
None

G. ENVIRONMENTAL & REGULATORY COMMITTEE - ERNEST DICKERSON, JR.: None

10. TRESURER'S REPORT - ANDREA COUCH:

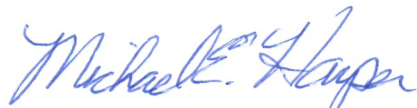
11. ADMINISTRATOR'S COMMENTS - DAMON COOLEY:

Mike Harper stated that if there was no further business to come before the Beauregard Parish Police Jury in the Regular Session this 13<sup>th</sup> day of May 2025, he would entertain a motion to adjourn.

A motion was made by Jerry Shirley and seconded by Elizabeth Montgomery. No one opposed. Motion carried.



ANDREA COUCH  
SECRETARY



MICHEAL HARPER  
PRESIDENT

