



Beauregard Parish Police Jury

201 W. 2nd Street
DeRidder, Louisiana 70634

(337) 463-7019 Phone
(337) 221-1030 Fax

District 1	District 2	District 3A	District 3B	District 3C	District 3D	District 3E	District 4A	District 4B	District 5
<u>Luke</u>	<u>Jeffery</u>	<u>Shanel</u>	<u>Eddie</u>	<u>Beth</u>	<u>Mike</u>	<u>Jerry</u>	<u>O.B.</u>	<u>Doug</u>	<u>Kelly</u>
<u>Dickerson</u>	<u>Meadows</u>	<u>Handy</u>	<u>Ware</u>	<u>Montgomery</u>	<u>Harper</u>	<u>Shirley</u>	<u>Morgan</u>	<u>Hillebrand</u>	<u>Bailey</u>

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD,
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING, TUESDAY, FEBRUARY
11, 2025

The Police Jury of the Parish of Beauregard, State of Louisiana,
met in regular session on February 11, 2025, at six (6:00)
o'clock p.m.

The Police Jury of the Parish of Beauregard was duly convened as
the governing authority of said Parish by President Mike Harper.

1. ROLL CALL

Roll call attendance with there being present: Police Jurors;
James Hillebrandt, Ernest Dickerson, Jr., Jeffery Meadows,
Eddie Ware, Mike Harper, Jerry Shirley, Elizabeth Montgomery,
Nelson Morgan, Shanel Handy, and Kelly Bailey.

There being absent: None

2. INVOCATION

Eddie Ware

3. PLEDGE OF ALLEGIANCE

Eddie Ware

4. ANNOUNCEMENTS:

- A. Miss DeRidder Mardi Gras Pageant will be held on Sunday,
February 16th from 2pm - 6pm at the Fairgrounds Exhibit Hall.
- B. The Greater Beauregard Chamber of Commerce will be hosting
an Early Voting Forum for the community to introduce each
Mayoral Candidate for the City of DeRidder on Thursday,
February 27th from 11:30am to 1:00pm at Family Life Center,
First United Pentecostal Church, 120 Mahlon Street.
Admission is \$10.00.
- C. The 4th Annual Battle for the Paddle Gumbo Cook-off takes
place on Saturday, March 1st at the Fairgrounds from 7am -
2pm. Entry fee for contestants is \$100.
- D. The 4th Annual DeRidder Mardi Gras Parade will be held on
Saturday, March 1st. Parade starts at 4pm on North Pine St.

5. AMENDMENTS AND (OR) DELETIONS TO THE AGENDA BY COMMITTEE
CHAIRPERSONS:

A. FINANCE - JEFFERY MEADOWS

A motion was made by Jerry Shirley to add item #9 seconded
by Jeffery Meadows. No one opposed. Motion carried.

9. Approval of 2025-2026 Insurance Benefits renewal.

A motion was made by Kelly Bailey to add item #10 and seconded by Ernest Dickeson, Jr. No one opposed. Motion carried.

10. Approval of invoice from Savant Strategist in the amount of \$1,800 for Website/Social Media Management.

A motion was made by Nelson Morgan to add item #11 and seconded by Kelly Bailey. No one opposed. Motion carried.

11. Approval of 2% COLA (Cost of Living Adjustment) for all full-time Parish employees.

A motion was made by Kelly Bailey to add item #12 and seconded by Jeffery Meadows. No one opposed. Motion carried.

12. Approval of Memorandum of Understanding with the Louisiana Department of Health, Office of Public Health through 2027.

A motion was made by Elizabeth Montgomery to add item #13 and seconded by Jeffery Meadows. No one opposed. Motion carried.

13. Approval of Black Caucus Meeting registration in the amount of \$150.00, paid on January 28, 2025.

A motion was made by Nelson Morgan to add item #14 and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

14. Approval of insurance premium for Western Surety Bonds in the amount of \$5,355.00 and \$860.62.

A motion was made by Eddie Ware to add item #15 and seconded by Nelson Morgan. No one opposed. Motion carried.

15. Approval to restore berm at the Beauregard Parish Sheriff Office shooting range off of Ball Road.

A motion was made by Jeffery Meadows to add item #16 and seconded by Eddie Ware. No one opposed. Motion carried.

16. Approval to accept the lowest bid from Kenworth of South LA for Asphalt Distributor Truck with 2000 Gallon Tank bid for \$256,119.00.

A motion was made by Jeffery Meadows to amend the add of item #17 to read "up to" and seconded by James Hillebrandt. No one opposed. Motion carried.

17. Approval to add a line item to the 2025-2026 budget for Region VII meeting in 2026 in the amount up to \$35,000.

A motion was made by Eddie Ware to add item #18 and seconded by Kelly Bailey. No one opposed. Motion carried.

18. Approval to delete section 15-26 of the Code of Ordinances relative to vendor's compensation.

A motion was made by Jeffery Meadows to add item #19 and seconded by Kelly Bailey. No one opposed. Motion carried.

19. Approval to amend section 15-21 to add "digital products" as an additional item upon which sales and use taxes are imposed.

A motion was made by Eddie Ware to add item #20 and seconded by Nelson Morgan. No one opposed. Motion carried.

20. Approval of 2025 Property, Equipment Breakdown, and Inland Marine (Equipment/Dolls) in the amount of \$392,841.25.

A motion was made by Eddie Ware to add item #21 and seconded by Kelly Bailey. No one opposed. Motion carried.

21. Approval to pay Ratcliff Pay Application 4 in the amount of \$317,233.84 and Pay Application 5 in the amount of \$301,833.41.

B. ROAD & BRIDGE - JAMES HILLEBRANDT

A motion was made by Nelson Morgan to add item #2 and seconded by Jeffery Meadows. No one opposed. Motion carried.

2. Approval to bid a Soil Cement and overlay project for 1.3 miles of Foreman Road in Road District 6. A portion (\$250,000.00) paid from Act 776 for Road Repairs in District 4A.

A motion was made by Jerry Shirley to add item #3 and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

3. Approval of Striping for Graybow Road.

A motion was made by Kelly Bailey to add item #4 and seconded by James Hillebrandt. No one opposed. Motion carried.

4. Approval of Resolution No. 013025-1 from the Town of Merryville, for Beauregard Parish Police Jury to clean out ditches located on Skinner Street.

A motion was made by Jeffery Meadows to add item #5 and seconded by Eddie Ware. No one opposed. Motion carried.

5. Approval of Resolution No. 013025-2 from the Town of Merryville, for Beauregard Parish Police Jury to clean out ditches located on Margo Street.

C. PERSONNEL - EDDIE WARE

A motion was made by Kelly Bailey to add item #2 and seconded by Eddie Ware. No one opposed. Motion carried.

2. Approval to reappoint Marceliers Scott to the Airport Board.

A motion was made by Eddie Ware to add item #3 and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

3. Approval to reappoint Shannon Cooley to the War Memorial Civic Center Board.

A motion was made by Kelly Bailey to add item #4 and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

4. Approval of Resolution of Support for James Hillebrandt, Member at Large for the Police Jury Association of Louisiana.

D. WAYS & MEANS - NELSON MORGAN

None

E. POLICY STEERING COMMITTEE - ELIZABETH MONTGOMERY

None

F. HIRING COMMITTEE - KELLY BAILEY

None

G. ENVIRONMENTAL & REGULATORY COMMITTEE - LUKE DICKERSON

None

6. PUBLIC PARTICIPATION

A. Mark Herbert - Camp Edgewood update - Unable to attend

B. General Beauregard Award Recipient for February 2025 - Patrick Ashworth Logging, Owner: Patrick Ashworth

C. Recognition of Employees 5 Years of Service

1. Jose Bailey
2. Rebecca Bailey
3. Cutter Denmon
4. Deborah Dotson
5. Troyia Harris
6. Dana Hickman
7. James Higginbotham
8. Tina Kekko
9. David Craig Midkiff
10. Dianna Nichols
11. Naomi Prim
12. Garrett Shaw

D. Recognition of Employees 10 Years of Service

1. Michael Barrett
2. John Burgess
3. Sarah Buxton
4. Cynthia Congleton
5. Paul Cuevas
6. Leonard Stark

E. Recognition of Employees 15 Years of Service

1. Paul Ashworth
2. Lesa Bailey
3. Teresa Hennigan
4. Mary McGuffee
5. Misty Moseley
6. David Williams

F. Recognition of Employees 20 Years of Service

1. Jeffery Jones
2. Roy Lorenz
3. Edwin Russell

G. Recognition of Employees 25 Years of Service

1. Rebecca Goins
2. Stacy Rogers
3. Cecil Sweet
4. William Gary Young

7. PUBLIC HEARING

A. None

8. APPROVAL OF MINUTES

A. Approval to adopt the Regular Meeting Minutes of January 14, 2025.

A motion was made by Elizabeth Montgomery and seconded by Eddie Ware. No one opposed. Motion carried.

9. CHAIRPERSON COMMITTEE REPORT(S)

A. FINANCE – JEFFERY MEADOWS

1. Approval of the January Accounts Payable register in the amount of \$1,269,228.67 and the Payroll Register in the amount of \$375,417.75.

A motion was made by Jeffery Meadows and seconded by Kelly Bailey. No one opposed. Motion carried.

2. Review and approve the monthly financial statements and budgets to actual comparison & December 2024 Financials.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

3. Approval of Year 3 Additional Funding Allocation in the amount of \$148,461.16
a. \$25,000 to Kingdom Center
b. \$123,461.16 to Crossties

A motion was made by Elizabeth Montgomery and seconded by Ernest Dickerson, Jr. No one opposed. Motion carried.

4. Approval of the annual Police Jury Association dues in the amount of \$9,600.00.

A motion was made by Eddie Ware and seconded by Kelly Bailey. No one opposed. Motion carried.

5. Approval of the Community Water Enrichment Fund projects for application for 2024-2025:

a. Waterworks District #2 – Funds will be used to replace approximately 1.0 miles of the District's existing 2" main with a 6" HDPE main installed outside of the road pavement. Work will also include incidentals such as gate valves, flushing hydrants, fittings, boring, and connection of existing water services to the new lines.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

b. Waterworks District #3 – Funds will be used to replace approximately 1.0 miles of District's existing 2" mains with 3" HDPE and PVC mains installed outside of the road pavement. Work will

also include incidentals such as gate valves, flushing hydrants, fittings, boring, and connection of existing water services to the new lines.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- c. Waterworks District #5 - Construction of a new groundwater well will include drilling and installation of a new backup well, water piping, abandonment of the existing 4" backup well, and electrical system and controls.

A motion was made by Elizabeth Montgomery and seconded by Jeffery Meadows. No one opposed. Motion carried.

- d. Waterworks District #6 - The improvements will include the construction of a metal electrical building.

A motion was made by Elizabeth Montgomery and seconded by Jeffery Meadows. No one opposed. Motion carried.

- 6. Approval to enter into a CEA for training for members of the Chamber of Commerce for \$1,427.70.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

- 7. Approval of travel expenses for Police Jury business venture in Temple, TX. Expenses to be determined.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

- 8. Approval of hiring an architect for the proposed parking lot of the old church.

A motion was made by Eddie Ware and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- 9. Approval of 2025-2026 Insurance Benefits renewal.

A motion was made by Nelson Morgan and seconded by Eddie Ware. No one opposed. Motion carried.

- 10. Approval of invoice from Savant Strategist in the amount of \$1,800.00 for Website/Social Media Management.

A motion was made by Elizabeth Montgomery and seconded by Jeffery Meadows. No one opposed. Motion carried.

- 11. Approval of 2% COLA (Cost of Living Adjustment) for a full-time Parish employees.

A motion was made by Nelson Morgan and seconded by Kelly Bailey. No one opposed. Motion carried.

- 12. Approval of Memorandum of Understanding with the Louisiana Department of Health, Office of Public Health through 2027.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

13. Approval of Black Caucus Meeting Registration in the amount of \$150.00 paid on January 28, 2025.

A motion was made by Kelly Bailey and seconded by Ernest Dickerson, Jr. No one opposed. Motion carried.

14. Approval of insurance premium for Western Surety Bonds in the amount of \$5,355.00 and \$860.62.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

15. Approval to restore berm at the Beauregard Parish Sheriff Office shooting range off of Ball Road.

A motion was made by Nelson Morgan and seconded by Beth Montgomery. No one opposed. Motion carried.

16. Approval to accept the lowest bid from Kenworth of South LA for Asphalt Distributor Truck with 2000 Gallon Tank bid for \$256,119.00.

A motion was made by Nelson Morgan and seconded by Jeffery Meadows. No one opposed. Motion carried.

17. Approval to add a line item to the 2025-2026 budget for Regions VII meeting in 2026 in the amount up to \$35,000.

A motion was made by Jeffery Meadows and seconded by Ernest Dickeson, Jr. No one opposed. Motion carried.

18. Approval to delete Section 15-26 of the Code of Ordinances relative to vendor's compensation.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

19. Approval to amend Section 15-21 to add "digital products" as an additional item upon which sales and use taxes are imposed.

A motion was made by Nelson Morgan and seconded by Eddie Ware. No one opposed. Motion carried.

20. Approval of 2025 Property, Equipment Breakdown, and Inland Marine (Equipment/Dolls) in the amount of \$392,841.25.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

21. Approval to pay Ratcliff Pay Application 4 in the amount of \$317,233.84 and Pay Application 5 in the amount of \$301,833.41.

A motion was made by Eddie Ware and seconded by Nelson Morgan. No one opposed. Motion carried.

B. ROAD AND BRIDGE – JAMES “DOUG” HILLEBRANDT

1. Approval of January Emergency Work Orders totaling \$2,673.85.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

2. Approval to bid a Soil Cement and overlay project for 1.3 miles of Foreman Road in Road District 6. A portion (\$250,000.00) paid from Act 776 for road repairs in Road District 4A.

A motion was made by Nelson Morgan and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

3. Approval of Striping for Graybow Road

A motion was made by James Hillebrandt and seconded by Jerry Shirley. No one opposed. Motion carried.

4. Approval of Resolution No. 013025-1 from the Town of Merryville, for Beauregard Parish Police Jury to clean out ditches located on Skinner Street.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

5. Approval of Resolution No. 013025-2 from the Town of Merryville, for Beauregard Parish Police Jury to clean out ditches located on Margo Street

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

C. PERSONNEL – EDDIE WARE

1. Approval of full-time status with benefits for Sally White – Admin Office.

A motion was made by Elizabeth Montgomery and seconded by Nelson Morgan. No one opposed. Motion carried.

2. Approval to reappoint Marceliers Scott to the Airport Board.

A motion was made by Elizabeth Montgomery and seconded by Kelly Bailey. No one opposed. Motion carried.

3. Approval to reappoint Shannon Cooley to the War Memorial Civic Center Board.

A motion was made by Eddie Ware and seconded by Ernest Dickerson, Jr. No one opposed. Motion carried.

4. Approval of Resolution of Support for James “Doug” Hillebrandt, Member at Large for the Police Jury Association of Louisiana.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

D. WAYS AND MEANS - NELSON MORGAN

1. Approval of the Dome Gilding testing phase on the Courthouse.

A motion was made by Nelson Morgan and seconded by James Hillebrandt. No one opposed. Motion carried.

2. Approval of Amended Ordinance No. 2-2012, Section 3-5 (e-h). Whoever violates this section on the first offense shall be cited under this Ordinance and required to pay a fine of fifty dollars (\$50.00), plus applicable court costs along with a twenty-dollar (\$20.00) recover fee payable to the Beauregard Parish Animal Shelter for recovery of their dog.

A motion was made by Nelson Morgan and seconded by Eddie Ware. No one opposed. Motion carried.

E. POLICY STEERING COMMITTEE - ELIZABETH MONTGOMERY

None

F. HIRING COMMITTEE - KELLY BAILEY

None

G. ENVIRONMENTAL & REGULATORY COMMITTEE - ERNEST DICKERSON, JR

Mr. Dickeson spoke on the continued support needed for the Louisiana CO2 Alliance.

10. SECRETARY COMMENTS - MARGARET LYONS

- A. Those who are attending the PJAL Convention should have received your packets. Please make sure you badge in the meetings to get credit for your attendance. The Parish Treasurer will also be attending should you need assistance. I included the Annual Tier 3 Financial Disclosure form to be completed and submitted to the Ethics Board prior to the May 15th deadline. I also included the emergency work order list in your packet which gives a breakdown of each emergency work order. We also spoke on the Region VII 2026 Meeting. This will be a group effort for all of us to ensure it's successful.

11. TREASURER'S COMMENTS - ANDREA COUCH

- A. Previously provided during the Finance Committee meeting.

12. ADMINISTRATORS COMMENTS - DAMON COOLEY

- A. The Facility Manager's position has been filled. Michael Worthen has filled this position.

13. ADJOURNMENT

Mike Harper stated that if there was no further business to come before the Beauregard Parish Police Jury in the Regular Session this 11th day of February 2025, he would entertain a motion to adjourn.

A motion to adjourn was made by Ernest Dickerson, Jr and seconded by Eddie Ware. No one opposed. Motion carried.

MARGARET LYONS
SECRETARY

MICHAEL E. HARPER
PRESIDENT