

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD,  
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING, TUESDAY, AUGUST  
13, 2024

The Police Jury of the Parish of Beauregard, State of Louisiana,  
met in regular session on August 13, 2024, at six (6:00) o'clock  
p.m.

Roll Call Attendance with there being present: Police Jurors;  
James Hillebrandt, Ernest Dickerson, Jr., Jeffery Meadows, Eddie  
Ware, Mike Harper, Jerry Shirley, Elizabeth Montgomery, Nelson  
Morgan, Shanel Handy, and Kelly Bailey.

There being absent: None

The Police Jury of the Parish of Beauregard was duly convened as  
the governing authority of said Parish by Mike Harper. Mike  
Harper gave the Invocation and the Pledge of Allegiance.

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS:

A. Optimum Business & Southwest Louisiana Alliance

Foundation are giving away 30 grants of \$3,000 and  
want to share your business's story and how you use  
technology to support your success and growth.  
Submit an application by August 16<sup>th</sup> to the Chamber  
SWLA.

B. Annual Gala & Auction inside Jurassic Park. Includes  
first ever Mechanical Dino Riding Competition.  
Saturday August 24<sup>th</sup> at 6pm at the Beauregard  
Fairgrounds Exhibit Hall.

4. AMENDMENTS AND (OR) DELETIONS TO THE AGENDA BY COMMITTEE  
CHAIRPERSONS:

A. FINANCE - KELLY BAILEY

A motion was made by Kelly Bailey to add item #8 and  
seconded by Jerry Shirey. No one opposed. Motion  
carried.

8. Approval to pay for the covering for the Animal  
Shelter at a cost of \$1,647.52

A motion was made by Kelly Bailey to add item #9 and  
seconded by Jerry Shirley. No one opposed. Motion  
carried.

9. Approval of Joint Service Agreement with Southwest  
Louisiana Regional Planning for a one-time payment of  
\$18,811.80 including the matching of any available  
State or Federal grants.

A motion was made by Kelly Bailey to add item #10 and  
seconded by Jerry Shirley. No one opposed. Motion  
carried.

10. Approval for the Police Jury and Admin personnel to attend the 2025 Police Jury Association of Louisiana (PJAL) Annual Convention February 12<sup>th</sup> - 14<sup>th</sup> in Baton Rouge. Registration and travel expenses to be determined.

A motion was made by Kelly Bailey to add item #11 and seconded by Jerry Shirley. No one opposed. Motion carried.

11. Approval to accept the request for proposal received from Kingdom Center to operate the Covered Arena Concession stand for 1 year with the option to renew two (2) additional years for a total of three (3) years based on the sole option of the Parish.

A motion was made by Kelly Bailey to add item #12 and seconded by Jeffery Meadows. No one opposed. Motion carried.

12. Approval to accept the lowest bid from Lott Oil Company for fuel for one (1) year.

A motion was made by Kelly Bailey to add item #13 and seconded by Jeffery Meadows. No one opposed. Motion carried.

13. Approval to accept the lowest bid from Prairie Materials, LLC for 3x5 Limestone for one (1) year.

A motion was made by Kelly Bailey to add item #14 and seconded by Jeffery Meadows. No one opposed. Motion carried.

14. Approval to accept the lowest bid from Prairie Materials, LLC for 2" Crushed Stone for one (1) year.

A motion was made by Kelly Bailey to add item #15 and seconded by Jeffery Meadows. No one opposed. Motion carried.

15. Approval to accept the lowest bid from Apeck Aggregate Supply, LLC for Commercial Road Base for one (1) year.

A motion was made by Kelly Bailey to add item #16 and seconded by Eddie Ware. No one opposed. Motion carried.

16. Approval to accept the lowest bid from Prairie Contractors, LLC for No. 7 Limestone for one (1) year.

A motion was made by Kelly Bailey to add item #17 and seconded by Jeffery Meadows. No one opposed. Motion carried.

17. Approval to accept the lowest bid from Prairie Contractors, LLC for No. 8 Limestone for one (1) year.

A motion was made by Kelly Bailey to add item #18 and seconded by Jeffery Meadows. No one opposed. Motion carried.

18. Approval to accept the lowest bid from Apeck Aggregate Supply, LLC for No. 57 Limestone for one (1) year.

A motion was made by Kelly Bailey to add item #19 and seconded by Jeffery Meadows. No one opposed. Motion carried.

19. Approval to accept the lowest bid from Prairie Contractors, LLC for No. 67 Limestone for one (1) year.

A motion was made by Kelly Bailey to add item #20 and seconded by Jeffery Meadows. No one opposed. Motion carried.

20. Approval to accept the lowest bid from Alford Motors for truck bid for the amount of \$53,905.00.

A motion was made by Kelly Bailey to add item #21 and seconded by Jeffery Meadows. No one opposed. Motion carried.

21. Approval of an Agreed Upon Procedures Audit for Fire Protection District No. 2.

A motion was made by Kelly Bailey to add item #22 and seconded by Jeffery Meadows. No one opposed. Motion carried.

22. Approval of the plan and Resolution for Fire Protection District 4 to separate from the Parish for all accounting activities.

A motion was made by Kelly Bailey to add item #23 and seconded by Jeffery Meadows. No one opposed. Motion carried.

23. Approval to amend the contract with Ratcliff Construction Company, LLC through July 2025.

A motion was made by Kelly Bailey to add item #24 and seconded by Jeffery Meadows. No one opposed. Motion carried.

24. Approval of Wynn L. White Consulting Engineers, Inc. as Professional Environmental Consultant and to extend the contract for the demolition of Probation and Parole until July 2025.

A motion was made by Kelly Bailey to add item #25 and seconded by Jeffery Meadows. No one opposed. Motion carried.

25. Approval of Ratcliff Change Orders Nos 3, 4, 5, & 6 using LAMP investment funds 0005.

A motion was made by Kelly Bailey to add item #26 and seconded by Jeffery Meadows. No one opposed. Motion carried.

26. Approval to pay Ratcliff Construction Company Application No. 1 in the amount of \$212,110.00 contents removal.

A motion was made by Kelly Bailey to add item #27 and seconded by Jeffery Meadows. No one opposed. Motion carried.

27. Approval to pay Ratcliff Construction Company Application No. 1 in the amount of \$412,082.65 abatement and demo.

A motion was made by Kelly Bailey to add item #28 and seconded by Eddie Ware. No one opposed. Motion carried.

28. Approval for Michaela Click to receive employee benefits - War Memorial Civic Center.

B. ROAD & BRIDGE - JEFFERY MEADOWS

A motion was made by Jeffery Meadows to amend item #2 and seconded by Kelly Bailey. No one opposed. Motion carried.

2. Approval of hardship application, Road District 7.

A motion was made by Jeffery Meadows to amend item #4b to remove it from the list of abandonments and seconded by James Hillebrandt. No one opposed. Motion carried.

4b. Approval to remove Roland Barrow Road from the list of road abandonments.

C. PERSONNEL - SHANEL HANDY

None

D. WAYS & MEANS - EDDIE WARE

A motion was made by Eddie Ware to add item #1. and seconded by Jeffery Meadows. No one opposed. Motion carried.

1. Approval to advertise to roll forward or not roll forward the Millages for 2024

A motion was made by Eddie Ware to add item #2. and seconded by Kelly Bailey. No one opposed. Motion carried.

2. Approval to request an exemption with the Secretary of State from establishing all voter precincts.

E. POLICY STEERING COMMITTEE - JERRY SHIRLEY

None

F. HIRING COMMITTEE - JERRY SHIRLEY

None

5. PUBLIC PARTICIPATION

A. Judge Clayton Davis - Candidate for 3<sup>rd</sup> Circuit Court of Appeal.

- B. Judge Anthony Eaves - Candidate for 3<sup>rd</sup> Circuit Court of Appeal
- C. General Beauregard Award Recipient for August 2024 - T&D Metal Sales. Owners Derick Thibodeaux, Ryan Thibodeaux, and Jordan Deroen
- D. Presentation for Appreciation in duties performed as Interim Parish Administrator.

6. PUBLIC HEARING

A. The abandonment of Jewell Cooley Road, located in Section 32 of Township 2 South, Range 11 West, in Road District #2, Beauregard Parish, Louisiana, total length of 422 feet or 0.08 mile(s).

B. The abandonment of Nolan Cormie Road, located in Section 13 of Township 6 South, Range 9 West, in Road District #6, Beauregard Parish, Louisiana, total length of 1067 feet or 0.202 mile(s).

Morami Engler spoke on concern of the road abandonment of Norman Cormie Road.

C. The abandonment of Roland Barrow Road, located in Section 20 of Township 6 South, Range 9 West, in Road District #6, Beauregard Parish, Louisiana, total length of 581 feet or 0.11 mile(s).

D. The abandonment of Thelma Lane, located in Section 13 of Township 7 South, Range 9 West, in Road District #6, Beauregard Parish Louisiana, total length of 634 feet or 0.12 mile(s).

7. APPROVAL OF MINUTES

- a. Regular Meeting of July 9, 2024.

A motion was made by Eddie Ware and seconded by Nelson Morgan. No one opposed. Motion carried.

8. CHAIRPERSON COMMITTEE REPORT(S)

A. FINANCE - KELLY BAILEY

- 1. Approval of the July Accounts Payable register in the amount of \$1,989,053.32 and the Payroll Register in the amount of \$430,548.67.

A motion was made by Kelly Bailey and seconded by Eddie Ware. No one opposed. Motion carried.

- 2. Review and approve the monthly financial statements and budgets to actual comparison & March 2024 Financials.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

- 3. Approval to renew Industrial Tax Exemptions for Packaging Corporation of America (PCA), Project ID: 20220431-ITE for 10 years at 80% exemption from Ad Valorem taxes estimated at \$1,961,865.62.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. Jeffery Meadows recused himself. Oppositions by: James Hillebrandt, Elizabeth Montgomery, and Ernest Dickerson, Jr. Motion carried.

4. Approval of cost sharing for Jail Camera Software Upgrade in the amount of \$3,153.00.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. No one opposed. Motion carried.

5. Approval for Admin Office Personnel to attend GFOA Fall Conference, October 2<sup>nd</sup> - 4<sup>th</sup> in Baton Rouge. Registration is \$250 per member, travel to be determined.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

6. Approval to accept the new billing changes from Municode Codification Services at an annual rate of \$2,317.62.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

7. Approval of Resolution to participate in Keep Louisiana Beautiful (KLB) Grant.

A motion was made by Kelly Bailey and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

8. Approval to pay for the covering for the Animal Shelter at a cost of \$1,647.52.

A motion was made by Jerry Shirley and seconded by Kelly Bailey. No one opposed. Motion carried.

9. Approval of Joint Service Agreement with Southwest Louisiana Regional Planning for a one-time payment of \$18,811.80 including the matching of any available State or Federal Grants.

A motion was made by Jerry Shirley and seconded by Jeffery Meadows. No one opposed. Motion carried.

10. Approval for the Police Jury and Admin Personnel to attend the 2025 Police Jury Association of Louisiana (PJAL) Convention, February 12<sup>th</sup> - 14<sup>th</sup> in Baton Rouge. Registration and travel expenses to be determined.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. No one opposed. Motion carried.

11. Approval to accept the request for proposal received from Kingdom Center to operate the Covered Arena Concession Stand for 1 year with the option to renew two (2) additional years for a total of three (3) years based on the sole option of the Parish.

A motion was made by Kelly Bailey and seconded by Eddie Ware. No one opposed. Motion carried.

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A motion was made by Jerry Shirley and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

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A motion was made by Jerry Shirley and seconded by Jeffery Meadows. No one opposed. Motion carried.

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A motion was made by Jerry Shirley and seconded by Kelly Bailey. No one opposed. Motion carried.

15. Approval to accept the lowest bid from Apeck Aggregate Supply, LLC for Commercial Road Base for one (1) year.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

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A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

17. Approval to accept the lowest bid from Prairie Contractors, LLC for No. 8 Limestone for one (1) year.

A motion was made by Eddie Ware and seconded by Kelly Bailey. No one opposed. Motion carried.

18. Approval to accept the lowest bid from Apeck Aggregate Supply, LLC for No. 57 Limestone for one (1) year.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

19. Approval to accept the lowest bid from Prairie Contractors, LLC for No. 67 Limestone for one (1) year.

A motion was made by Kelly Bailey and seconded by Eddie Ware. No one opposed. Motion carried.

20. Approval to accept the lowest bid from Alford motors for the truck bid in the amount of \$53,905.00.

A motion was made by Kelly Bailey and seconded by Eddie Ware. No one opposed. Motion carried.

21. Approval of Agreed Upon Procedures Audit for Fire Protection District No 2.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

22. Approval of the Plan and Resolution for Fire Protection District No. 4 to separate from the Parish for all accounting activities.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

23. Approval to amend the contract with Ratcliff Construction Company, LLC through July 2025.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

24. Approval of Wynn L. White Consulting Engineers, Inc as Professional Environmental Consultants and extend the contract for the demolition of Probation and Parole until July 2025.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

25. Approval of Ratcliff Change Order Nos. 3, 4, 5, & 6 using LAMP investment funds 0005.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

26. Approval to pay Ratcliff Construction Company, application no. 1 in the amount of \$212,110.00 for contents removal.

A motion was made by Kelly Bailey and seconded by Eddie Ware. No one opposed. Motion carried.

27. Approval to pay Ratcliff Construction Company application no. 1 in the amount of \$412,082.65 for abatement and demolition.

A motion was made by Jeffery Meadows and seconded by Kelly Bailey. No one opposed. Motion carried.

28. Approval for Michaela Click to receive employee benefits, War Memorial Civic Center.

A motion was made by Kelly Bailey and seconded by James Hillebrandt. No one opposed. Motion carried.

B. ROAD AND BRIDGE - JEFFERY MEADOWS

1. Approval of July Emergency Work Orders totaling \$4,161.51.

A motion was made by Jeffery Meadows and seconded by Ernest Dickerson, Jr. No one opposed. Motion carried.

2. Approval of hardship application, Road District 7.

A motion was made by Jeffery Meadows and seconded by Kelly Bailey. No one opposed. Motion carried.

3. Approval to abandon Jewell Cooley Road, Road District 2.



A motion was made by Jeffery Meadows and seconded by Kelly Bailey. No one opposed. Motion carried.

4. Approval to abandon the following roads, Road District No. 6:

a. Nolan Cormie Road

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

b. Approval to remove Roland Barrow from road abandonment list.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

c. Thelma Lane

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

5. Approval to advertise for the abandonment of Main Lake Road, Road District #4.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

6. Approval of Resolution for Off System Bridge Replacement, as required by DOTD.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

7. Approval to pay \$100 deductible for damage to a citizen's vehicle. Road District #7.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

8. Approval to strike the advertising to abandon Author Stone Road from the road abandonment list, Road District #4B.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

9. Approval of site preparation cost for Ward 3 Waste Collection in the amount up to \$25,484.00.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

10. Approval to advertise the abandonment of Post Plant Road at the west side of the railroad tracks, west to the intersection of Crosby Road.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

C. PERSONNEL - SHANEL HANDY

1. Approval to reappoint Leonard Spears to the Fire Protection District 3 Board.

A motion was made by Shanel Handy and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

2. Approval to appoint Damon Cooley to the Airport Board.

A motion is made by Shanel Handy and seconded by Elizabeth Montgomery. No one opposed. Motion carried.

D. WAYS AND MEANS - EDDIE WARE

1. Approval to advertise to roll forward or not roll forward the Millages for 2024:

a. Road District 1 - No roll forward required. Approval to adopt the millage as elected of 24.360.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

b. Road District 2 - Approval to roll forward with maximum millage for 2024 of 6.150. The estimated amount to receive would be \$595,867.70, which is an increase of \$128,135.09 from last year.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

c. Road District 3 - No roll forward required. Approval to adopt new millage of 5.320.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

d. Road District 4 - Approval to roll forward with maximum millage for 2024 of 32.810. The estimated amount to receive would be \$926,925.84, which is an increase of \$38,289.60 from last year.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

e. Road District 5 - No roll forward required. Approval to adopt new millage of 18.840.

A motion was made by Ernest Dickerson, Jr and seconded by Eddie Ware. No one opposed. Motion carried.

f. Road District 6 - Approval to roll forward with maximum millage for 2024 of 22.540. The estimated amount to receive would be \$2,420,232.20, which is an increase of \$105,569.96 from last year.

A motion was made by Nelson Morgan and seconded by Eddie Ware. No one opposed. Motion carried.

g. Road District 7 - Approval to roll forward with maximum millage for 2024 of 31.900. The estimated

amount to receive would be \$350,060.77, which is an increase of \$10,728.86 from last year.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

h. Road District 8 - No roll forward required. Approval to adopt new millage of 26.460.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

i. General Alimony - Approval to roll forward with maximum millage for 2024 of 4.250. The estimated amount to receive would be \$1,392,651.38, which is an increase of \$143,568.27 from last year.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt. No one opposed. Motion carried.

j. Exempted Municipalities - Approval to roll forward with maximum millage for 2024 of 2.120. The estimated amount to receive would be \$146,649.19, which is an increase of \$10,384.83 from last year.

A motion was made by James Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

A motion was made by Kelly Bailey and seconded by Shanel Handy to adopt a-j. No one opposed. Motion carried.

2. Approval to request an exemption with the Secretary of State from establishing all voter precincts.

A motion was made by Eddie Ware and seconded by Kelly Bailey. No one opposed. Motion carried.

E. POLICY STEERING COMMITTEE - JERRY SHIRLEY

1. Approval to revise the organizational chart to remove names and use positions only.

A motion was made by Jerry Shirley and seconded by Eddie Ware. No one opposed. Motion carried.

2. Approval to remove Section 6.098 - Special Leave of Absence Without Pay, from the Employee Policy Procedure Manual, 6<sup>th</sup> Edition.

A motion was made by Jerry Shirley and seconded by Eddie Ware. No one opposed. Motion carried.

3. Approval to support proposed Resolution on supporting the Preservation of Agriculture and Natural Resources Viability and Sustainability in Areas of Proposed Alternative Energy Production.

A motion was made by Jerry Shirley and seconded by Jeffery Meadows. No one opposed. Motion carried.

F. HIRING COMMITTEE - JERRY SHIRLEY

1. None

9. SECRETARY REPORT  
A. None
10. TREASURER'S REPORT - ANDREA COUCH  
A. None
11. ADMINISTRATORS REPORT - DAMON COOLEY  
A. None

Mike Harper stated that if there was no further business to come before the Beauregard Parish Police Jury in the Regular Session this 13<sup>th</sup> day of August 2024, he would entertain a motion to adjourn.

A motion to adjourn was made by Jerry Shirley and seconded by Eddie Ware. No one opposed. Motion carried.

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MARGARET LYONS  
SECRETARY

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MICHAEL E. HARPER  
PRESIDENT