

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD, STATE OF LOUISIANA TAKEN AT A REGULAR MEETING, TUESDAY, MARCH 12, 2024.

The Police Jury of the Parish of Beauregard, State of Louisiana, met in regular session on MARCH 12, 2024, at six (6:00) o'clock p.m.

Roll Call Attendance with there being present: Police Jurors; James Hillebrant, Ernest Dickerson, Jr., Jeffery Meadows, Eddie Ware, Mike Harper, Jerry Shirley, Elizabeth Montgomery, Nelson Morgan, Kelly Bailey.

There being absent: Shanel Hardy.

The Police Jury of the Parish of Beauregard was duly convened as the governing authority of said Parish by Mike Harper, President. Jerry Shirley gave the Invocation and Pledge of Allegiance.

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS:

- A. Please join us for the 2024 5 K Color Run, Saturday March 23rd at 401 W. First Street Historic First Street School. Registration is \$30 and the start time will be 8:30am. T-shirts and participation medals will be given to all registered participants.
- B. Free Business Workshop, presented by Mr. Dean Day, Wednesday, March 13th, 12pm to 1pm at the Greater Beauregard Chamber of Commerce, 111 N. Washington Ave.

4. AMENDMENTS TO THE AGENDA BY COMMITTEE CHAIRPERSON

5. AMENDMENTS AND (OR) DELETIONS TO THE AGENDA BY COMMITTEE CHAIRPERSONS:

A. FINANCE - KELLY BAILEY

A motion was made by Kelly Bailey to add item #6 and seconded by Jerry Shirley. No one opposed. Motion carried.

6. Approval of 2% recommended COLA (Cost of Living Adjustment) for parish employees.

A motion was made by Kelly Bailey to add item #7 and seconded by Jerry Shirley. No one opposed. Motion carried.

7. Approval of Disposition Plan for Restore Louisiana Solution 4 Foodway Properties.

A motion was made by Kelly Bailey to add item #8 and seconded by Jerry Shirley. No one opposed. Motion carried.

8. Approval of FEMA Alternative Projects for Probation & Parole Building.

- a. Build out Phase 3 Annex/Activities Bldg.
- b. Purchase of Phoenix Hat Property for warehouse/loading dock/future expansion
- c. Renovation of BPPJ Board Meeting Room
- d. Purchase of high value equipment, estimated purchase value \$1.5 MM
 - i. Oil Distributor Truck
 - ii. Chip Spreader
 - iii. Grader 770 with Ripper
 - iv. Water Truck

v. Bypass around Jack Nelson Road to Pine Ridge to Old Airport Road

A motion was made by Kelly Bailey to add item #9 and seconded by Jerry Shirley. No one opposed. Motion carried.

9. Approval of Resolution for Office of Community Development Hometown Revitalization Program and Resilient Communities Infrastructure Program Project Budget Estimates.

- a. Sugartown Community Center-\$818,803.86
- b. Merryville Community Center-\$818,803.86
- c. DeRidder Community Center-\$818,803.86

A motion was made by Kelly Bailey to add item #10 and seconded by Jerry Shirley. No one opposed. Motion carried.

10. Approval of \$2,750 for Singer Recreation District Baseball Field for 10 loads of dirt and 2 loads of rock from the recreation line item in General Fund subject to CEA Agreement.

A motion was made by Kelly Bailey to add item #11 and seconded by Jerry Shirley. No one opposed. Motion carried.

11. Approval for the 2024-2025 Employees Benefits to be serviced by:

- a. GIS/HUB International
- b. JWeinland Group

B. ROAD AND BRIDGE - JEFFERY MEADOWS

A motion was made by Jeffery Meadows seconded by James Hillebrandt to add item #6. No one opposed. Motion carried.

6. Approval to reduce the speed limit on Dogwood Trail from 30 mph to 20 mph on the back side for the Eastern most at Highway 112.

A motion was made by Jeff Meadows and seconded by James Hillebrandt to add item 7. No one opposed. Motion carried.

7. Approval for the abandonment of Gilbert Road, Road District #6.

A motion was made by Jeffery Meadows and seconded by James Hillebrandt to add item #8. No one opposed. Motion carried.

8. Approval to reduce the speed limit on Attakapas Trail from 35 mph to 15 mph

A motion was made by Jeffery Meadows and seconded by James Hillebrandt to add item #9. No one opposed. Motion carried.

9. Approval of 1st and 2nd Quarter 2024 Road List

A motion was made by Jeffery Meadows and seconded by James Hillebrandt to add item #10. No one opposed. Motion carried.

10. Approval of the Subdivision Application for Long Pine Acres Subdivision.

Jeffery Meadows motion to table until an engineer survey is received. Motion seconded by James Hillebrandt. No one opposed. Motion carried to table.

A motion was made by Jeffery Meadows and seconded by James Hillebrant to add item #11. No one opposed. Motion carried.

11. Approval to prohibit unmuffled compression brakes on the east end of Hwy 109 at intersection of Hwy 27 to include Hwy 190 and Hwy 3226.

A motion was made by Jeffery Meadows and seconded by James Hillebrant to add item #12. No one opposed. Motion carried.

12. Approval to remove Bud Mitchell Road from the road abandonment list in Road District #6.

A motion was made by Jeffery Meadows and seconded by James Hillebrant to add item #13. No one opposed. Motion carried.

13. Approval of low bid for Camp Edgewood Road Project M-A Project No. B6-21120-DA for \$1,579,810.35 to RC Paving per the recommendation of Meyer & Associates, including alternate number one.

A motion was made by Jeffery Meadows and seconded by Luke Dickerson to add item #14. No one opposed. Motion carried.

14. Approval of the repair of the Airport drainage and stump removal.

C. PERSONNEL - SHANEL HANDY

1. None

D. WAYS AND MEANS- EDDIE WARE

A motion was made by Eddie Ware and seconded by Beth Montgomery to add item #6. No one opposed. Motion carried.

6. Approval of Act 179 for First Responders Homestead Exemption.

A motion was made by Eddie Ware and seconded by Beth Montgomery to add item #7. No one opposed. Motion carried.

7. Approval of the Hospital Service District #2 Operating & Management Agreement Amendment No.2.

E. POLICY STEERING COMMITTEE-JERRY SHIRLEY

1. None

F. HIRING COMMITTEE-JERRY SHIRLEY

1. None

6. PUBLIC PARTICIPATION:

A. General Beauregard Award Recipient for March 12, 2024 - Belle's Kitchen #2. Owner: Erik Calzada (Not Present)

B. Ms. Beauregard - Chamber of Commerce Contestants

1. Infant Miss Navy Remedies
2. Baby Miss Addeline Dellimagine
3. Toddler Miss Penelope Suydam
4. Trincy Miss Cooper White
5. Tiny Miss Gianna Marrero
6. Little Miss Leslie Maricle
7. Petite Miss Toryn Whitaker
8. Deb Miss Bristol Presley

9. Junior Miss Mackenzie Landry
10. Teen Miss Sasha Gatson
11. Ms. Queen Myra Collier
12. Miss Queen Chevy Beason

7. PUBLIC HEARING

A. Reduce the speed limit on the following roads:

1. Dogwood Trail from 30mph to 20 mph for 1.274 miles or 6,729.29 feet. Eastern most at Highway 112, located in Sections 30 and 31 of Township 2 South Range 8 West, Sections 25 and 36 of Township 2, South Range 9 West, Road District 3, Beauregard Parish, LA.

B. The abandonment of Gilbert Rd., located in Section 3 Township 7 South, Range 9 West, in Road District #6, Beauregard Parish, Louisiana, total length of 685 feet or 0.13 mile(s)

C. Attakapas Trail from 35 mph to 15 mph on Attakapas Trail, the entire length of 0.254 miles or 1,341 feet, located in Section 32 of Township 2 from the intersection with Three Pine Church Road to Attakapas Trail, a distance of 987 feet or 0.187 miles, located in section 32, Township 2 South, Range 8 West, Beauregard Parish, LA.

7. APPROVAL OF MINUTES:

A. Regular Meeting Minutes of January 16, 2024.

A motion to approve was made by Eddie Ware and seconded by OB Morgan. No one opposed. Motion carried.

B. Regular Meeting Minutes of February 15, 2024.

A motion to approve was made by Jerry Shirley and seconded by Beth Montgomery. No one opposed. Motion carried.

8. CHAIRMAN COMMITTEE REPORT(S):

A. FINANCE - KELLY BAILEY:

1. Approval of the February Accounts Payable Register in the amount of \$1,490,633.10 and the Payroll Register in the amount of \$256,218.52.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. No one opposed. Motion carried.

2. Approval of March 2024 Southwest Louisiana Regional Planning Membership Dues in the amount of \$1,567.65.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. No one opposed. Motion carried.

3. Review and approve the monthly financial statements and budgets to actual comparison of January 2024 Financials.

A motion was made by Kelly Bailey and seconded by Jerry Shirley. No one opposed. Motion carried.

4. Approval to attend 2024 NACO Annual Conference & Exposition in Hillsborough County, July 12th - 15th. Early Bird registration is \$530 per member. Travel and lodging to be determined.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

5. Approval for Admin Personnel to attend Government Finance Officers Association of Louisiana (GFOA) Spring Conference, April 30th - May 2nd in Lake Charles LA.

Registration is \$225 for members and \$250 for non-members. Travel to be determined.

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

6. Approval of 2% recommended COLA (Cost of Living Adjustment) for parish employees.

A motion was made by Kelly Bailey and seconded by Doug Hillebrandt. No one opposed. Motion carried.

7. Approval of Disposition Plan for Restore Louisiana Solution 4 Floodway Properties

A motion was made by Doug Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

8. Approval of FEMA Alternative Projects for Probation & Parole Building.

- a. Build out Phase 3 Annex/Activities Bldg.
- b. Purchase of Phoenix Hat Property for warehouse/loading dock/future expansion
- c. Renovation of BPPJ Board Meeting Room
- d. Purchase of high value equipment, estimated purchase value \$1.5 Million.
 - i. Oil Distributor Truck
 - ii. Chip Spreader
 - iii. Grader 770 with Ripper
 - iv. Water Truck
 - v. Bypass around Jack Nelson Road to Pine Ridge to Old Airport Road

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

9. Approval of Resolution for Office of Community Development Hometown Revitalization Program and Resilient Communities Infrastructure Program Project Budget Estimates.

- a. Sugartown Community Center-\$818,803.86
- b. Merryville Community Center-\$818,803.86
- c. DeRidder Community Center-\$818,803.86

A motion was made by Kelly Bailey and seconded by Jeffery Meadows. No one opposed. Motion carried.

10. Approval of \$2,750 for Singer Recreation District Baseball Field for 10 loads of dirt and 2 loads of rock from the recreation line item in General Fund subject to CEA Agreement.

A motion to amend item #10 to include "subject to CEA Agreement was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

A motion to approve item #10 was made by Kelly Bailey and seconded by Doug Hillebrandt. No one opposed. Motion carried.

11. Approval for the 2024-2025 Employee Benefits to be serviced by agent :
 - a. GIS/HUB International

President Harper implement a roll call vote

MEMBER	YEA	NAY	ABSENT/ABSTAIN
James Hillebrandt	X		
Ernest Dickerson, Jr.		X	
Jeffery Meadows		X	
Eddie Ware	X		
Jerry Shirley	X		
Elizabeth Montgomery		X	
Nelson Morgan		X	
Shanel Handy			X
Kelly Bailey	X		
Mike Harper		X	

Total 4 Yea for GIS/HUB International and 4 No against GIS/HUB International.

b. JWeinland Group

MEMBER	YEA	NAY	ABSENT/ABSTAIN
James Hillebrandt		X	
Ernest Dickerson, Jr.	X		
Jeffery Meadows	X		
Eddie Ware		X	
Jerry Shirley		X	
Elizabeth Montgomery	X		
Nelson Morgan	X		
Shanel Handy			X
Kelly Bailey		X	
Mike Harper	X		

Total Yea for JWeinland Group and 4 No against. President Harper gave the deciding vote in favor of JWeinland Group.

B. ROAD AND BRIDGE - JEFFERY MEADOWS

1. Approval of February Emergency Work Orders totaling \$1,346.08.

A motion was made by Jeffery Meadows and seconded by Luke Dickerson. No one opposed. Motion carried.

2. Approval of hardship application, Road District #5.

A motion was made by Luke Dickerson and seconded by Jeffery Meadows. No one opposed. Motion carried.

3. Approval for the Spring Safety Meeting at Yard #3, Thursday May 16th 10:30am-1:00pm.

A motion was made by Doug Hillebrandt and seconded by Eddie Ware. No one opposed. Motion carried.

4. Approval to haul material and repair a hole for Fire Protection District #3, in the driveway of the Dry Creek Fire Station, located near the intersection of Hyw 394 and Hwy 113. The Fire District is responsible for the cost of the materials.

A motion was made by Jeffery Meadows and seconded by Doug Hillebrandt. No one opposed. Motion carried.

5. Approval to install a designated color for private road signs on newly abandoned roads.

A motion was made by Jeffery Meadows and seconded by Eddie Ware. No one opposed. Motion carried.

6. Approval to reduce the speed limit on Dogwood Trail from 30 mph to 20 mph on the back side for the Eastern most at Highway 112.

A motion was made by Eddie Ware and seconded by Doug Hillebrandt. No one opposed. Motion carried.

7. Approval for the abandonment of Gilbert Road, Road District #6.

A motion was made by Jeffery Meadows and seconded by OB Morgan. No one opposed. Motion carried.

8. Approval to reduce the speed limit on Attakapas Trail from 35 mph to 15 mph.

A motion was made by Eddie Ware and seconded by Jeffery Meadows. No one opposed. Motion carried.

9. Approval of 1st and 2nd Quarter 2024 Road List

A motion was made by Doug Hillebrandt and seconded by Jeffery Meadows. No one opposed. Motion carried.

10.

11. Approval to prohibit unmuffled compression brakes on the east end of Hwy 109 at intersection of Hwy 27 to include Hwy 190 and intersection at Hwy 3226.

A motion was made by Luke Dickerson and seconded by Eddie Ware. No one opposed. Motion carried.

12. Approval to remove Bud Mitchell Road from the road abandonment list in Road District #6.

A motion was made by Jeffery Meadows and seconded by Beth Montgomery. No one opposed. Motion carried.

13. Approval of low bid for Camp Edgewood Road Project M-A Project No. B6-21120-DA for \$1,579,810.35 to RC Paving per the recommendation of Meyer & Associates, including alternative number one.

A motion was made by OB Morgon and seconded by Jeff Meadows. No one opposed. Motion carried.

13. Approval of the repair of the Airport drainage, at the entrance, and stump removal.

A motion was made by Eddie Ware and seconded by Jerry Shirley. No one opposed. Motion carried.

C. PERSONNEL - SHANEL HANDY
None

D. WAYS AND MEANS - EDDIE WARE

1. Approval of Amended Ordinance No. 6-76, to revise the geographical boundaries of Hospital Service District No. 2 to be composed of the whole of the Parish of Beauregard and to rename Hospital Service District No. 2 as the Beauregard Parish Hospital Service District. Item tabled.

2. Approval to remove Producer, Branded Productions including the name of the managers of this production, event producers at the Covered Arena.

A motion was made by Beth Montgomery and seconded by Luke Dickerson. Eddie Ware opposed. Motion carried.

3. Approval to adopt the Parliamentary Procedure of Roberts Rules of Order.

A motion was made by Kelly Bailey and seconded by Beth Montgomery. No one opposed. Motion carried.

4. Approval of Certificate of Substantial Completion for the East Beauregard Branch of the Beauregard Parish Library.

A motion was made by Beth Montgomery and seconded by Jerry Shirley. No one opposed. Motion carried.

5. Approval to renew the following ambulance permits:

- a. MedExpress Ambulance Services
- b. Acadian Ambulance Services

A motion was made by Beth Montgomery and seconded by Kelly Bailey. No one opposed. Motion carried.

6. Approval of Act 179 for First Responders Homestead Exemption.

No Motion offered. Item did not pass.

7. Approval of the Hospital Service District #2 Operating & Management Agreement Amendment No.2.

A motion was made by Jerry Shirley and seconded by Beth Montgomery. No one opposed. Motion carried.

D. POLICY STEERING COMMITTEE - JERRY SHIRLEY

None

E. HIRING COMMITTEE - JERRY SHIRLEY

1. Approval to accept the updated job description for Parish Administrator.

A motion was made by Jerry Shirley and seconded by Beth Montgomery. No one opposed. Motion carried.

2. Approval to offer a minimum Parish Administrator starting salary at \$85,000, negotiable.

A motion was made by Jerry Shirley and seconded by Kelly Bailey. No one opposed. Motion carried.

9. SECRETARY REPORT

A. Please email me if you plan to attend the 2024 NACO Annual Conference so I can make travel arrangements.

10 For those who attend the Newly Elected Officials Training and the 2024 PJAL Annual Convention, I have requested your certificates for Ethics and Sexual Harassment and will let you know when they're received. Those who did not attend will need to make sure they complete both required courses before the end of the year.

11 INTERIM ADMINISTRATOR AND TREASURER'S REPORT

A. None

Mike Harper stated that if there was no further business to come before the Beauregard Parish Police Jury in the Regular Session this 10th day of March 2024, he would entertain a motion to adjourn.

A motion was made by Jerry Shirley and seconded by Eddie Ware. No one opposed. Motion carried.

MARGARET LYONS
SECRETARY

MIKE HARPER
PRESIDENT