

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD, STATE OF LOUISIANA TAKEN AT A REGULAR MEETING, TUESDAY, DECEMBER 12, 2017.

The Police Jury of the Parish of Beauregard, State of Louisiana, met in regular session at its regular meeting place, the meeting room in the Police Jury Administration Building, 201 W. 2nd Street, DeRidder, Louisiana, Tuesday, DECEMBER 12, 2017, at six (6:00) o'clock p.m.

There being present: The Honorable, N.R. "Rusty" Williamson President, Police Jurors: S. E. "Teddy" Welch, Gerald "Mike" McLeod, Ronnie Jackson, Elvin "Doc" Holliday, John Stebbins, Ronnie Libick, Jerry Shirley, Mike Harper and Carlos Archield.

There being absent: None.

The Police Jury of the Parish of Beauregard was duly convened as the governing authority of said Parish by N.R. "Rusty" Williamson, President, who called on Ronnie Libick who gave the Invocation and the Pledge of Allegiance.

1. AMENDMENTS AND (OR) DELETIONS TO THE AGENDA:

A) FINANCE -

A motion was made by S. E. "Teddy" Welch and seconded by Jerry Shirley to add number 2 to the agenda. No one opposed. Motion carried.

2. Approval of the recommendations from the Finance Committee Workshop to approve to Advertise 2018 Proposed Budget.

A motion was made by S. E. "Teddy" Welch and seconded by Jerry Shirley to add number 3 to the agenda. No one opposed. Motion carried.

3. Approval of the recommendations from the Finance Committee Workshop to approve a 3% pay raise to Parish employees.

A motion was made by S. E. "Teddy" Welch and seconded by Jerry Shirley to add number 4 to the agenda. No one opposed. Motion carried.

4. Approval of Engagement Letter from Aaron Cooper for 2017 Audit.

A motion was made by S. E. "Teddy" Welch and seconded by Jerry Shirley to add number 5 to the agenda. No one opposed. Motion carried.

5. Approval to Release the Retainage to pay Pat Williams Construction, Inc., in the amount of \$653,878.23.

A motion was made by S. E. "Teddy" Welch and seconded by Jerry Shirley to add number 6 to the agenda. No one opposed. Motion carried.

6. Approval to replace the mechanical panel on Cell Block B in the approximate amount of \$8,000.00.

B) ROAD AND BRIDGE -

A motion was made by Gerald "Mike" McLeod and seconded by Mike Harper to add number 3 to the agenda. No one opposed. Motion carried.

3. Approval of request from Ragley Historical Society for the Beauregard Parish Police Jury to help maintain their parking lot, pending the Attorney General's opinion.

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson to add number 4 to the agenda. No one opposed. Motion carried.

4. Approval of the 3-year Capital Improvement Projects.

C) LEGISLATIVE - N/A

D) PERSONNEL -

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 1 to the agenda. No one opposed. Motion carried.

1. Approval of pay raise for Ruthy Reed.

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 2 to the agenda. No one opposed. Motion carried.

2. Approval of pay raise for Shantel Alleman.

A motion was made by Ronnie Libick and seconded by Gerald "Mike" McLeod to add No. 3 to the agenda. No one opposed. Motion carried.

3. Reappointment of Gerald Spears to the Beauregard Parish Fire District No. 1 Board.

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 4 to the agenda. No one opposed. Motion carried.

4. Beauregard Parish Fire District No. 3 Board
a. Reappoint LD Spears
b. Reappoint Lynn Burnette

E) Economic Development -

A motion was made by John Stebbins and seconded by Carlos Archield to add No. 1 to the agenda. No one opposed. Motion carried.

1. Approval for the Police Jury to rejoin the IMCAL Board and pay the annual dues.

F) Building and Grounds - N/A

G) Insurance - N/A

H) Ways & Means - N/A

I) Landfill Solid Waste - N/A

APPROVAL OF MINUTES

A motion was made by Gerald "Mike" McLeod to approve the November 2017 Regular Meeting Minutes. The motion was seconded by Mike Harper. No one opposed. Motion carried.

2. PUBLIC PARTICIPATION

A) General Beauregard Award - Business of the Year-Dunham Price - Ragley Plant.

3. ANNOUNCEMENTS

A) The Beauregard Parish Police Jury Annual Safety Meeting will be held on Thursday, December 14, 2017 from 10:00 a.m. - 12:00 p.m. at the Activities Building.

B) Beauregard Parish Police Jury open enrollment is currently under way. Insurance Representatives will be on-site from 8:00 a.m. - 10:00 a., in the jury room. Changes can be made until December 29, 2017.

C) Wreath's Across America Ceremony will be held December 16, 2017 at 10:00 a.m. at the Fort Polk Veteran's Cemetery.

4. CHAIRMAN'S COMMITTEE REPORT(S)

A) FINANCE - S.E. "TEDDY" WELCH

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins to approve the November 2017 Accounts Payable Register in the amount of \$644,949.77 and the Payroll Register in the amount of \$186,675.73. No one opposed. Motion carried.

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins for the approval of the recommendations from the Finance Committee Workshop to approve to Advertise 2018 Proposed Budget. No one opposed. Motion carried.

The following resolution was offered by S.E. "Teddy" Welch and seconded John Stebbins:

RESOLUTION NO. 46-2017

WHEREAS the Beauregard Parish Police Jury must prepare and adopt a Comprehensive Budget representing a complete financial plan for the ensuing fiscal year for the General Fund, and each Special Revenue Fund, and

WHEREAS the Chief Executive or Administrative Officer of the political subdivision is responsible for the preparation of the proposed budgets, and

WHEREAS the Budgeted financial plan must include a budget message.

THEREFORE, BE IT RESOLVED that this Government Body has reviewed and finalized the proposed 2018 budgets and further authorizes said documents for publication in the official journal.

Exhibit A

BEAUREGARD PARISH POLICE JURY
2018 PROPOSED CONSOLIDATED BUDGET

FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL COMBINED BUDGETS
REVENUES:			
Prior Year			
Carry-over	349,703.00	13,848,926.00	14,198,629.00
Taxes	829,000.00	} 16,641,120.00	} 19,734,467.00
Licenses & Permits	310,500.00		
Intergovernmental	1,918,535.00		
Revenue			
Fees & Charges			
Fines & Forfeitures			
Use of Money & Property	6,520.00		
Other Revenues	10,800.00		
Transfers In	17,992.00		
TOTAL REVENUES:	3,443,050.00	30,490,046.00	33,933,096.00
EXPENDITURES:			
General Government		} 17,351,542.00	} 20,371,323.00
Legislative	311,000.00		
Judicial	226,594.00		
Elections	86,071.00		
Finance & Admin.	594,554.00		
Gen. Gov. Bldg & Maint.	298,638.00		
Public Safety	1,027,320.00		
Health & Welfare	100,000.00		
Culture & Recreation	30,600.00		
Economic Develop	30,379.00		
Debt Service			
Other Expenditures	8,748.00		
Transfers/Interfund	305,877.00		
TOTAL EXPENDITURES:	3,019,781.00	17,351,542.00	20,371,323.00
Reserved/Designated	423,269.00	13,138,504.00	13,561,773.00

Exhibit B:

BEAUREGARD PARISH AIRPORT
2018 PROPOSED BUDGET
(ENTERPRISE FUND)

REVENUES	2018 BUDGET
Un-Expended Prior Year Funds	140,000.00
State & Federal Funds	182,712.00
Fuel Sales	160,000.00
Water Sales	0.00
Interest Earned	0.00
Rental & Property Leases	97,000.00
Timber Sales A/P Property	89,000.00
Other	4,000.00
TOTAL REVENUES	672,712.00
EXPENDITURES:	
Administrative Cost	268,100.00
Maintenance & Operations	153,900.00
Miscellaneous Expenses	23,000.00
Travel & Training	6,000.00
State & Federal Taxes	0.00
Capital Improvements	186,712.00
Reforestation	0.00
Community Projects	0.00

Debt Services	0.00
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TOTAL EXPENDITURES	637,712.00
RESERVED UNDESIGNATED	35,000.00

This resolution having been submitted to a vote, the vote was recorded as follows:

YEAS: S.E. "Teddy" Welch, John Stebbins, Ronnie Jackson, Ronnie Libick, Gerald "Mike" McLeod, Mike Harper, Carlos Archield, and Jerry Shirley.
 NAYS: None.
 ABSENT: N.R." Rusty" Williamson and Elvin "Doc" Holliday.

And the resolution was adopted by the majority present on this 12th day of December, 2017.

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins for the approval of the recommendations of the Finance Committee Workshop to approve a pay raise in the amount of 3% to Parish employees beginning on the first payroll in January, 2018. No one opposed. Motion carried.

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins for the Approval of Engagement Letter from Aaron Cooper for 2017 Audit. No one opposed. Motion carried.

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins for the Approval to Release the Retainage to pay Pat Williams Construction, Inc., in the amount of \$653,878.23. No one opposed. Motion carried.

A motion was made by S. E. "Teddy" Welch and seconded by John Stebbins for the Approval to replace the mechanical panel on Cell Block B in the approximate amount of \$8,000.00. No one opposed. Motion carried.

B) ROAD & BRIDGE - GERALD "MIKE" MCLEOD

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson for the adoption of Amendment to Ordinance 7-88 to increase the speed limit from 35 MPH to 45 MPH on the entire length of Camp Edgewood Road. No one opposed. Motion carried.

The following amendments to Speed Limit Ordinance No. 7-88 was offered by Gerald "Mike" McLeod and seconded by Ronnie Jackson:

AMENDMENT TO ORDINANCE NO. 7-88

Increase the speed limit from 35 mph to 45 mph on the entire length of Camp Edgewood Road, (10.062 miles or 53,127 feet), located in Sections 15, 23, and 24, Township 7 South, Range 10 West and Sections 19, 25, 26, 28, 29, 30, 34, 35, and 36, Township 7S, Range 9 West in Road District #6, Beauregard Parish, Louisiana. This increase in speed limit shall not be applicable to trucks exceeding a gross weight of Five (5) tons. It is understood that those vehicles over Five (5) tons gross weight shall remain 35 mph.

This amendment having been submitted to a vote, and the vote was recorded as follows:

YEAS: Gerald McLeod, Ronnie Libick, N. R. “Rusty” Williamson, Jerry Shirley, Ronnie Jackson, Mike Harper, John Stebbins, Elvin “Doc” Holliday, S.E. “Teddy” Welch and Carlos Archield.

NAYS: None.

ABSENT: None.

Said amendment was declared adopted on this, the 12th day of December 2017.

A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Libick for the approval to purchase two John Deer 620G Motor Graders in State Contract. No one opposed. Motion carried.

A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Jackson for the approval of request from Ragley Historical Society for the Beauregard Parish Police Jury to help maintain their parking lot, pending the Attorney General’s opinion. No one opposed. Motion carried.

A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Jackson for the approval of the 3-year Capital Improvement Projects. No one opposed. Motion carried.

**BEAUREGARD PARISH POLICE JURY
THREE YEAR CAPITAL IMPROVEMENT PROGRAM
2018-2019-2020
SUMMARY OF ESTIMATED PROJECT COSTS**

Year	Road Name	Length (miles)	Estimated Cost
2018	Goodeaux Road (RD4) New Base and Chipseal	1.0	\$250,000
	South Smokey Cove (RD 5) Asphalt Overlay	1.0	\$250,000
	Mennonite Road (RD 4) Asphalt Overlay	1.8	\$250,000
	Ward Six Roads Asphalt Overlay		\$500,000
2019	Longville Road New Base and Chipseal	3.5	\$500,000
	Ward Six Roads Asphalt Overlay		\$500,000
	Hopewell Crossing (RD 7/8) Asphalt Overlay		\$250,000
2020	Nichols-Sibley (RD 2) New Base and Asphalt Overlay	2.0	\$500,000
	Ward One Roads – Asphalt Overlay		\$250,000
	Ward Six Roads Asphalt Overlay		\$500,000
	Ward Seven Roads – Asphalt Overlay		\$250,000

C) LEGISLATIVE - CARLOS ARCHIELD

A motion was made by Carlos Archield and seconded by John Stebbins for the Adoption of Resolution of the 2018 Holiday Schedule. No one opposed. Motion carried.

The following resolution was offered by Carlos Archield and seconded by John Stebbins:

RESOLUTION NO. 44-2017

BE IT RESOLVED that the following holidays are hereby proposed as the official Holiday Schedule for Calendar Year 2018 for the Beauregard Parish Police Jury's permanent full-time employees:

2018 POLICE JURY HOLIDAY SCHEDULE

Monday	January 1, 2018	New Years
Monday	January 15, 2018	Martin Luther King Day
Monday	February 19, 2018	President's Day
Fri day	March 30, 2018	Good Fri day
Monday	May 28, 2018	Memorial Day
Monday	July 4, 2018	I ndependence Day
Monday	September 3, 2018	Labor Day
Thursday	November 1, 2018	All Saint's Day
Monday	November 12, 2018	Veteran's Day
Thursday/Fri day	November 22, 23, 2018	Thanksgi vi ng
Monday	December 24, 2018	Chri stmas Eve
Tuesday	December 25, 2018	Chri stmas Day

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: N. R. "Rusty" Williamson, Elvin "Doc" Holliday, Gerald "Mike" McLeod, S. E. "Teddy" Welch, Mike Harper, Carlos Archield, Jerry Shirley, John Stebbins, Ronnie Jackson and Ronnie Libick.

NAYS: None.

ABSENT: None.

A motion was made by Carlos Archield and seconded by John Stebbins for the Adoption of Resolution of the 2018 Meeting Schedule. No one opposed. Motion carried.

The following resolution was offered by Carlos Archield and seconded by John Stebbins:

RESOLUTION NO. 43-2017

BEAUREGARD PARISH POLICE JURY
AGENDA MEETING SCHEDULE
2018
5:00 P.M.

- | | |
|------------------------------|---|
| 1. Tuesday, January 2, 2018 | 7. Tuesday, July 3, 2018 |
| 2. Tuesday, February 6, 2018 | 8. Tuesday, August 7, 2018 |
| 3. Tuesday, March 6, 2018 | 9. Tuesday, September 4, 2018 |
| 4. Tuesday, April 3, 2018 | 10. Monday, October 1, 2018 (Parade) |
| 5. Tuesday, May 1, 2018 | 11. Monday, November 5, 2018 (Election) |
| 6. Tuesday, June 5, 2018 | 12. Tuesday, December 4, 2018 |

REGULAR MEETING SCHEDULE
2018
TUESDAY 6:00 P.M.

- | | |
|----------------------|-----------------------|
| 1. January 9, 2018 | 7. July 10, 2018 |
| 2. February 13, 2018 | 8. August 14, 2018 |
| 3. March 13, 2018 | 9. September 11, 2018 |
| 4. April 10, 2018 | 10. October 9, 2018 |
| 5. May 8, 2018 | 11. November 13, 2018 |
| 6. June 12, 2018 | 12. December 11, 2018 |

This resolution having been submitted to a vote, the vote was recorded as follows:

YEAS: N.R. "Rusty" Williamson, Elvin "Doc" Holliday S. E. "Teddy" Welch, Gerald "Mike" McLeod, Carlos Archield, Ronnie Libick, Jerry Shirley, Ronnie Jackson, Mike Harper and John Stebbins.

NAYS: None.

ABSENT: None.

And the resolution was declared adopted on this, the 14th day of December, 2017.

A motion was made by Carlos Archield and seconded by John Stebbins for the Adoption of Resolution to reappoint Shantel Alleman as Secretary-Treasurer for another 2-year term. No one opposed. Motion carried.

The following resolution was offered by Carlos Archield and seconded by John Stebbins:

RESOLUTION NO. 45-2017

WHEREAS under the Police Jury form of Government and in accordance with Louisiana Revised Statutes 33:1651, 1653, 1661 and 1664 the Police Jury must engage a Secretary/Treasurer, and

WHEREAS the Parish Secretary/Treasurer is appointed on two (2) year terms coinciding with the terms of the Police Jurors, so that each police jury elects a Secretary/Treasurer twice during a four year term.

WHEREAS Ms. Shantel Alleman was employed by the Police Jury on May 23,2016 as the Parish Secretary and was appointed Secretary-Treasurer on September 13, 2016.

THEREFORE, BE IT RESOLVED that Ms. Shantel Alleman be hereby appointed in accordance with Louisiana Revised Statutes to continue as the Beauregard Parish Secretary/Treasurer for the 2018-2020 term.

This resolution having been submitted to a vote, the vote was recorded as follows:

YEAS: N. R. "Rusty" Williamson, Carlos Archield, Ronnie Libick, Ronnie Jackson, Elvin "Doc" Holliday, Mike Harper, S. E. "Teddy" Welch, John Stebbins, Gerald "Mike" McLeod and Jerry Shirley.

NAYS: None.

ABSENT: None.

And the resolution was declared adopted on this, the 12th day of December 2017.

A motion was made by Carlos Archield and seconded by Mike Harper for a Proclamation declaring December 4-8, 2017, as Pearl Harbor Week. No one opposed. Motion carried.

PROCLAMATION PEARL HARBOR WEEK DECEMBER 4 - 8, 2017

WHEREAS, Congress by Act of July 9, 1964, requested the President to issue a proclamation designating December 7, 1966, as Pearl Harbor Day.

WHEREAS, Lyndon B. Johnson, **President of the United States of America**, proclaimed December 7, 1966, as Pearl Harbor Day in commemoration of the twenty-fifth anniversary of the attack on Pearl Harbor, and

THEREFORE BE IT RESOLVED, that during Pearl Harbor Week 2017, this community will reflect upon the supreme sacrifice made by so many Americans at Pearl Harbor and during the grim struggle which followed. Let us reaffirm our dedication to the principles of freedom and justice, the cornerstones of our Nation, and

BE IT FURTHER RESOLVED, that this community, along with civic and service organizations, public bodies, the Armed Forces, Veteran Organizations are urged to participate in the commemoration of this anniversary.

NOW, THEREFORE, I, N.R. "Rusty" Williamson, by virtue of the authority vested in me as President of the Beauregard Parish Police Jury, do hereby proclaim the week of December 4 - December 8, 2017 as

PEARL HARBOR WEEK

in Beauregard Parish and urge all citizens to join us in recognizing the significant role the attack on Pearl Harbor had on our country and in remembrance of the lives loss during this event.

THUS, SIGNED AND SEALED ON THE 12TH DAY OF DECEMBER 2017.

D) PERSONNEL - RONNIE LIBICK

A motion was made by Ronnie Libick and seconded by S. E. "Teddy" Welch for the approval of a pay raise for Ruthy Reed, effective December 10, 2017. No one opposed. Motion carried.

A motion was made by Ronnie Libick and seconded by Elvin "Doc" Holliday for the approval of a pay raise for Shantel Alleman, effective December 10, 2017. No one opposed. Motion carried.

A motion was made by Ronnie Libick and seconded Gerald "Mike" McLeod to reappoint Gerald Spears to the Beauregard Parish Fire District No. 1 Board. No one opposed. Motion carried.

A motion was made by Ronnie Libick and seconded by S. E. "Teddy" Welch for the approval to reappoint LD Spears and Lynn Burnette to the Beauregard Parish

Fire District No. 3 Board. No one opposed. Motion carried.

E) ECONOMIC DEVELOPMENT - JOHN STEBBINS -

A motion was made by John Stebbins and seconded Carlos Archield to rejoin the IMCAL Board and pay the annual dues. Gerald "Mike" McLeod opposed. Motion carried.

F) BUILDING & GROUNDS - JERRY SHIRLEY - N/A

G) INSURANCE - RONNIE JACKSON -

A motion was made by Ronnie Jackson and seconded by Jerry Shirley for the approval of Insurance Carriers for 2018-2019 in the amount of \$519,456.38,
a. Louisiana Workers Comp for Workers Comp Coverage
b. Scottsdale Insurance Company for the Walking Park and Registrar of Voters
c. Wesco Insurance Company for the Public Libraries
d. AmGuard Insurance Company for Auto, Property, Inland Marine, Public Officials and Employment Practices Liability
e. Great American Insurance for Crime Coverage.

No one opposed. Motion carried.

H) WAYS & MEANS - MIKE HARPER - N/A

I) LANDFILL/SOLID WASTE - ELVIN "Doc" HOLLIDAY - N/A

5. SECRETARY/TREASURER'S REPORT - N/A

6. ADMINISTRATOR'S REPORT

A motion was made by Gerald "Mike" McLeod and seconded by Mike Harper for the approval of the November 2017 Emergency Work Orders in the amount of \$2,474.75. No one opposed. Motion carried.

7. ELECTION OF OFFICERS

1. Election of President: Elvin "Doc" Holliday made a motion and Mike Harper seconded to nominate John Stebbins for President. Gerald "Mike" McLeod made a motion and Jerry Shirley seconded to nominate S. E. "Teddy" Welch for President. N. R. "Rusty" Williamson made a motion that nominations be closed. Jerry Shirley seconded the motion. A hand vote was taken and Elvin "Doc" Holliday, Ronnie Jackson, John Stebbins and Mike Harper voted for John Stebbins. N. R. "Rusty" Williamson, S. E. "Teddy" Welch, Gerald "Mike" McLeod, Jerry Shirley, Carlos Archield and Ronnie Libick voted for S. E. "Teddy" Welch. S. E. "Teddy" Welch will serve as Police Jury President beginning on January 1, 2018.

2. Elvin "Doc" Holliday made a motion to nominate Ronnie Jackson for Vice President. Ronnie Jackson declined. Carlos Archield nominated John Stebbins. Mike Harper seconded motion. N. R. "Rusty" Williamson made a motion that nominations be closed. Gerald "Mike" McLeod seconded the motion. John Stebbins will serve as Vice President beginning on January 1, 2018.

Mr. Williamson stated if there was no further business to come before the Beauregard Parish Police Jury in Regular Session this 12th day of December 2017, he would entertain a motion to adjourn. Motion was made by Gerald "Mike" McLeod and seconded by Jerry Shirley. The meeting was adjourned.

/s/ Shantel Alleman

SHANTEL ALLEMAN
SECRETARY/TREASURER

/s/ N.R. "Rusty" Williamson

N.R. "RUSTY" WILLIAMSON
PRESIDENT