

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF BEAUREGARD, STATE OF LOUISIANA TAKEN AT A REGULAR MEETING, TUESDAY, FEBRUARY 14, 2017.

The Police Jury of the Parish of Beauregard, State of Louisiana, met in regular session at its regular meeting place, the meeting room in the Police Jury Administration Building, 201 W. 2<sup>nd</sup> Street, DeRidder, Louisiana, Tuesday, January 10, 2017, at six (6:00) o'clock p.m.

There being present: The Honorable, N.R. "Rusty" Williamson President, Police Jurors: S. E. "Teddy" Welch, Gerald "Mike" McLeod, Ronnie Jackson, Mike Harper, John Stebbins, Elvin "Doc" Holliday, Ronnie Libick, Jerry Shirley, and Carlos Archield.

There being absent: None.

The Police Jury of the Parish of Beauregard was duly convened as the governing authority of said Parish by N.R. "Rusty" Williamson, President, who also gave the Invocation and the Pledge of Allegiance.

1. AMENDMENTS AND (OR) DELETIONS TO THE AGENDA:

A) FINANCE

A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley to add No. 1 to the agenda. Motion carried.

1. Approval of payment to the Louisiana Department of Veteran Affairs for FY17.

A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley to add No. 2 to the agenda. Motion carried.

2. Approval of annual dues for the SWLA Economic Development Aliance.

A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley to add No. 3 to the agenda. Motion carried.

3. Approval of the 2016 final budget.

B) ROAD AND BRIDGE

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson to add No. 1 to the agenda. Motion carried.

1. Approval of low bids:

**a. Hydraulic Fluid - \$379.95 - Central Oil & Supply**

**b. Motor Oil - \$355.99 - Central Oil & Supply**

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson to add No. 2 to the Agenda. Motion carried.

2. Approval to advertise for road improvement project 2017-01 and 2017-02.

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson to add No. 3 to the agenda. Motion carried.

3. Approval of private road name - Creek Bank Trail- off Mac Sterling Road.

A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson to add No. 4 to the agenda. Motion carried.

4. Approval to move forward with the water tank.

C) LEGISLATIVE - N/A

D) PERSONNEL

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 1 to the agenda. Motion carried.

1. Approval to reappoint Molly Poe to the Beauregard Parish Tourist Commission Board for a 3-year term, expiring on March 11, 2020.

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 2 to the Agenda. Motion carried.

2. Approval to move Bryan McDonald from part time to full time employee for Road District #6 effective February 5, 2017.

A motion was made by Ronnie Libick and seconded by Carlos Archield to add No. 3 to the Agenda. Motion carried.

3. Approval to move Patricia Ashworth from part time to full time employee for the Beauregard Parish Health Unit effective February 5, 2017.

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 4 to the Agenda. Motion carried.

4. Approval to accept the resignation of Mike Banks from the Beauregard Parish Covered Arena.

A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch to add No. 5 to the Agenda. Motion carried.

5. Approval to initiate a contract with Workforce Innovation Opportunity Act Youth OJT Program for a permit clerk.

E) Economic Development - N/A

F) Building and Grounds - N/A

G) Insurance - N/A

H) Ways & Means - N/A

I) Landfill Solid Waste - N/A

2. APPROVAL OF MINUTES

A motion was made by Jerry Shirley to approve the January 2017 minutes. The motion was seconded by S. E. "Teddy" Welch. No one opposed. Motion carried.

3. PUBLIC PARTICIPATION -

- A) Postponed: General Beauregard Award - January 2017 - Morris Tire Service, Inc.; James C. Morris.
- B) General Beauregard Award - February 2017- U-Need-A Shed; Verl and Wanda Smith.
- C) David Wallace - Discussion of Public Defender's Office.

4. ANNOUNCEMENTS

- A) 2017 Police Jury Association of Louisiana Annual Convention, February 14-17, 2017, at the Golden Nugget in Lake Charles, La.
- B) 2017 Louisiana Emergency Preparedness Association (LEPA) Annual Conference May 1-4, 2017, at the Golden Nugget in Lake Charles, La.
- C) Rapides Parish Coliseum Authority and Rapides Parish Police Jury are hosting the Grand Opening Ribbon Cutting for the New Parish Coliseum in Alexandria, La on Friday, February 10, 2017 at 10:30 a.m.

5. CHAIRMAN'S COMMITTEE REPORT(S)

A) FINANCE - S.E. "TEDDY" WELCH

- 1) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley to approve the AP Register in the amount of \$2,669,119.80 and the Payroll Register in the amount of \$209,440.11 for January 2017. No one opposed. Motion carried.
- 2) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval of the 2017 annual Police Jury Association of Louisiana dues. No one opposed. Motion carried.
- 3) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval to move funds for the Haunted House from the Gothic Jail Fund (035) to line item in Tourist Commission (Fund 029), dedicated for use on the Gothic Jail, and dissolve fund 035. No one opposed. Motion carried.
- 4) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval to transfer up to \$300,000.00 in increments of \$100,000.00 as needed, from the Health Unit Fund to offset inmate expenses. No one opposed. Motion carried.
- 5) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval of payment to the Louisiana Department of Veteran Affairs for FY17. No one opposed. Motion carried.
- 6) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval of annual

dues for the SWLA Economic Development Alliance. No one opposed. Motion carried.

7) A motion was made by S.E. "Teddy" Welch and seconded by Jerry Shirley for approval of the 2016 final budget. No one opposed. Motion carried.

The following resolution was offered by S.E. "Teddy" Welch and seconded Jerry Shirley:

RESOLUTION NO. 2-2017

WHEREAS the Beauregard Parish Police Jury must prepare and adopt a Comprehensive Budget representing a complete financial plan for the ensuing fiscal year for the General Fund, and each Special Revenue Fund, and

WHEREAS the Chief Executive or Administrative Officer of the political subdivision is responsible for the preparation of the proposed budgets, and

WHEREAS the Budgeted financial plan must include a budget message.

THEREFORE, BE IT RESOLVED that this Government Body has reviewed and finalized the final 2016 budgets and further authorizes said documents for publication in the official journal.

Exhibit A

BEAUREGARD PARISH POLICE JURY  
2016 FINAL CONSOLIDATED BUDGET

FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL COMBINED BUDGETS
<b>REVENUES:</b>			
Prior Year			
Carry-over	51,172.00	15,721,271.00	15,772,443.00
Taxes	772,803.00		
Licenses & Permits	288,630.00		
Intergovernmental Revenue	1,994,002.00		
Fees & Charges		19,198,088.00	22,337,127.00
Fines & Forfeitures			
Use of Money & Property	11,276.00		
Other Revenues	10,396.00		
Transfers In	61,932.00		
<b>TOTAL REVENUES:</b>	<b>3,190,211.00</b>	<b>34,919,359.00</b>	<b>38,109,570.00</b>
<b>EXPENDITURES:</b>			
General Government			
Legislative	248,960.00		
Judicial	224,150.00		
Elections	68,685.00		
Finance & Admin.	705,086.00		
Gen. Gov. Bldg & Maint.	438,791.00		
Public Safety	1,120,496.00	18,146,125.00	21,299,071.00
Public Works			
Health & Welfare	142,157.00		
Culture & Recreation	55,906.00		
Economic Develop	25,560.00		
Debt Service			
Other Expenditures			
Transfers/Interfund	123,155.00		
<b>TOTAL EXPENDITURES:</b>	<b>3,152,946.00</b>	<b>18,146,125.00</b>	<b>21,299,071.00</b>
Reserved/Designated	37,265.00	16,773,234.00	16,810,499.00

Exhibit B:

BEAUREGARD PARISH AIRPORT  
2016 FINAL BUDGET  
(ENTERPRISE FUND)

REVENUES	2016 BUDGET
Un-Expended Prior Year Funds	151,044.00
State & Federal Funds	56,275.00
Fuel Sales	153,563.00
Water Sales	0.00
Interest Earned	155.00
Rental & Property Leases	108,135.00
Timber Sales A/P Property	160,545.00
Other	6,622.00
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TOTAL REVENUES	636,338.00
EXPENDITURES:	
Administrative Cost	230,746.00
Maintenance & Operations	126,258.00
Miscellaneous Expenses	19,665.00
Travel & Training	2,706.00
State & Federal Taxes	7,147.00
Capital Improvements	72,443.00
Reforestation	
Community Projects	
Debt Services	
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TOTAL EXPENDITURES	458,965.00
RESERVED UNDESIGNATED	177,374.00

This resolution having been submitted to a vote, the vote was recorded as follows:

YEAS: N.R.” Rusty” Williamson, S.E. “Teddy” Welch, John Stebbins, Elvin “Doc” Holliday, Ronnie Jackson, Ronnie Libick, Gerald “Mike” McLeod, Mike Harper, Carlos Archield, and Jerry Shirley.  
NAYS: None.  
ABSENT: None.

And the resolution was adopted by the majority present on this 14<sup>th</sup> day of February, 2017.

B) ROAD & BRIDGE - GERALD “MIKE” MCLEOD

- 1) A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Jackson for approval to advertise for white crushed limestone for road maintenance. No one opposed. Motion carried.
- 2) A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Jackson for approval of boom mower purchases. No one opposed. Motion carried.
- 3) A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Libick for approval of changes to Cintas bill for uniform maintenance. No one opposed. Motion carried.
- 4) A motion was made by Gerald “Mike” McLeod and seconded by Ronnie Libick for approval of low bids:

- a. Hydraulic Fluid - \$379.95 - Central Oil & Supply
- b. Motor Oil - \$355.99 - Central Oil & Supply

No one opposed. Motion carried.

- 5) A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson for approval to advertise for Road Improvement Project 2017-01 and 2017-02. No one opposed. Motion carried.
- 6) A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Jackson for approval of private road name - Creek Bank Trail - off Mac Sterling Road. No one opposed. Motion carried.
- 7) A motion was made by Gerald "Mike" McLeod and seconded by Ronnie Libick for approval to move forward with the water tank. No one opposed. Motion carried.

C) LEGISLATIVE - CARLOS ARCHIELD

- 1) A motion was made by Carlos Archield and seconded by Gerald "Mike" McLeod for approval of the 2017 Multi-Jurisdiction Agreement. No one opposed. Motion carried.

The following resolution was offered by Carlos Archield and seconded by Gerald "Mike" McLeod:

RESOLUTION NO 3-2017

WHEREAS Beauregard Parish has historically been in a three parish consortium with Vernon and Allen Parishes for Workforce Development Area 51; and

WHEREAS the administrative costs of this have exceeded the administrative dollars received for Workforce Services; and

WHEREAS the three parishes do not have the money in their General Fund Budgets to supplement these services; and

WHEREAS Calcasieu Parish has a three parish consortium with Jefferson Davis and Cameron parishes; and

WHEREAS the six parishes wish to enter into one consortium to offer these services to their constituents.

THEREFORE BE IT RESOLVED that Beauregard Parish Police Jury approves the Multi-Jurisdictional Agreement between the Calcasieu Parish Police Jury, Jefferson Davis Police Jury, Cameron Parish Police Jury, Vernon Parish Police Jury, Beauregard Parish Police Jury, and the Allen Parish Police Jury outlining responsibilities of the Chief Elected Official, the Calcasieu Parish Police Jury regarding the funding and services provided to the 6-parish area; and

BE IT FURTHER RESOLVED that the Beauregard Parish Police Jury approves the Application for Re-designation of the Workforce Areas to the Louisiana Workforce Commission, Office of Workforce Development and the Workforce Investment Council; and

This resolution having been submitted to a vote, the vote was recorded as follows:

YEAS: S. E. "Teddy" Welch, Jerry Shirley, N. R. "Rusty" Williamson, Ronnie Libick, Gerald "Mike" McLeod, Carlos Archield, Ronnie Jackson, Mike Harper, John Stebbins and Elvin "Doc" Holliday.

NAYS: None.

ABSENT: None.

And the resolution was adopted by the majority present on this 14<sup>th</sup> day of February, 2017.

D) PERSONNEL

- 1) A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch for approval to reappoint Molly Poe to the Beauregard Parish Tourist Commission Board for a 3-year term, expiring on March 11, 2020. No one opposed. Motion carried.
- 2) A motion was made by Ronnie Libick and seconded by S.E. "Teddy" Welch for approval to move Bryan McDonald from part time to full time employee for Road District #6 effective February 5, 2017. No one opposed. Motion carried.
- 3) A motion was made by Ronnie Libick and seconded by Carlos Archield for approval to move Patricia Ashworth from part time to full time employee for the Beauregard Parish Health Unit effective February 5, 2017. No one opposed. Motion carried.
- 4) A motion was made by Ronnie Libick and seconded by Gerald "Mike" McLeod for approval to accept the resignation of Mike Banks from the Beauregard Parish Covered Arena. No one opposed. Motion carried.
- 5) A motion was made by Ronnie Libick and seconded by Carlos Archield for approval to initiate a contract with Workforce Innovation Opportunity Act Youth OJT Program for a permit clerk. No one opposed. Motion carried.

E) ECONOMIC DEVELOPMENT - JOHN STEBBINS - N/A

F) BUILDING & GROUNDS - JERRY SHIRLEY

- 1) A motion was made by Jerry Shirley and seconded by S.E. "Teddy" Welch for approval of Alternate #3 for Courthouse renovation - parking lot. No one opposed. Motion carried.
- 2) A motion was made by Jerry Shirley and seconded by Ronnie Jackson for approval of Change Order #5, \$42,085 Credit. No one opposed. Motion carried.
- 3) A motion was made by Jerry Shirley and seconded by Mike Harper for approval to use credit from Change Order #5 for a flagpole, landscaping, and sod from Change Orders #1 and #2. No one opposed. Motion carried.

G) INSURANCE - RONNIE JACKSON - N/A

H) WAYS & MEANS - MIKE HARPER - N/A

I) LANDFILL/SOLID WASTE - ELVIN "DOC" HOLLIDAY - N/A

6. SECRETARY/TREASURER'S REPORT

Shantel Alleman informed the Jurors that Water Works District #5 has issued a notice of public meeting to be held at Boxwood Church of Christ Fellowship Hall located at 123 Boxwood Church Road in Merryville, La at 6:00 p.m. on April 10, 2017. The meeting has been called to discuss plans to consider adopting a resolution ordering and calling an election to be held within Water Works District #5 of the Parish of Beauregard to authorize the continuation of an ad valorem tax.

7. ADMINISTRATOR'S REPORT

- 1) A motion was made by Gerald "Mike" McLeod and seconded by Carlos Archield to approve the January 2017 Emergency Work Orders in the amount of \$13,925.18. No one opposed. Motion carried.

Mr. Williamson stated if there was no further business to come before the Beauregard Parish Police Jury in Regular Session this 14th day of February 2017, he would entertain a motion to adjourn. Motion was made by Gerald "Mike" McLeod and seconded by Carlos Archield. The meeting was adjourned.

/s/ Shantel Alleman

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SHANTEL ALLEMAN  
SECRETARY/TREASURER

/s/ N.R. "Rusty" Williamson

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N.R. "RUSTY" WILLIAMSON  
PRESIDENT