

FOR OFFICE USE ONLY

Possible Work Locations: _____

Possible Work Positions: _____

FOR OFFICE USE ONLY

Location: _____ Rate: _____

Position: _____ Date: _____

**APPLICATION
FOR
EMPLOYMENT
(PLEASE PRINT CLEARLY)**

Applicant Information

Date: _____

Last Name _____ First Name _____ Middle: _____

Address: City: State: Zip: Phone:

Are you legally eligible for employment in the USA? _____ (If yes, verification will be required.)

Are you of the legal age to work? _____

Position(s) applied for: _____

Were you previously employed by us? _____ If yes, when? _____

If your application is considered favorably, on what date would you be available for work? _____

Are there any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? _____

Valid Driver's License?

Valid CDL License?

Are you related to any Police Juror or Police Jury employee in a supervisory position? _____

If yes, please explain relationship: _____

RECORD OF EDUCATION

High School Name: _____ Graduated? Diploma/Degree: _____

College: _____ Graduated? Diploma/Degree: _____

Other (Specify): _____ Graduated? Diploma/Degree: _____

List below present and past employment beginning with your most recent.

Name _____ Phone Number _____
Address _____ From Date: _____
City _____ State _____ Zip Code _____ To Date: _____
Duties: _____ Supervisor: _____
Reason for leaving: _____ Starting Pay: _____ Ending Pay: _____

Name _____ Phone Number _____
Address _____ From Date: _____
City _____ State _____ Zip Code _____ To Date: _____
Duties: _____ Supervisor: _____
Reason for leaving: _____ Starting Pay: _____ Ending Pay: _____

Name _____ Phone Number _____
Address _____ From Date: _____
City _____ State _____ Zip Code _____ To Date: _____
Duties: _____ Supervisor: _____
Reason for leaving: _____ Starting Pay: _____ Ending Pay: _____

Name _____ Phone Number _____
Address _____ From Date: _____
City _____ State _____ Zip Code _____ To Date: _____
Duties: _____ Supervisor: _____
Reason for leaving: _____ Starting Pay: _____ Ending Pay: _____

I hereby give my permission to contact the employers listed above concerning my prior work experience.

Applicant Signature: _____

PERSONAL REFERENCES

Name: _____ Address: _____ Phone Number: _____

Name: _____ Address: _____ Phone Number: _____

Name: _____ Address: _____ Phone Number: _____

**APPLICANT - DO NOT WRITE ION THIS PAGE
FOR INTERVIEWER'S USE**

Interviewer	Date	Comments

FOR TEST ADMINISTRATOR'S USE

Test Administered	Date	Raw Score	Rating	Comments and Interpretation

REFERENCE CHECK

* Position Number	Results of Reference Check

* See Page 2

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time, for any reason or no reason. No one other than an officer of the company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer.

Signature of Applicant:

To Applicant: READ THIS INTRODUCTION CAREFULLY BEFORE ANSWERING ANY QUESTIONS IN THIS BLOCKED - OFF AREA

The Civil Rights Act of 1994 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age, citizenship, disability, veteran status, attainment of benefits, and participation in union activities. The laws of most state and many localities also prohibit some or all of the above types of discrimination as well as some additional types including, but not limited to, discrimination based on ancestry, martial status, parental status, sexual orientation, or source of income. The Fair Credit Reporting Act imposes restrictions with respect to credit date.

DO NOT ANSWER ANY QUESTION CONTAINED IN THIS BLOCKED-OFF AREA UNLESS THE EMPLOYER HAS CHECKED THE BOX NEXT TO THE QUESTION, thereby indicating that for the position for which you are applying the requested information is needed for a legally permissible reason, including: without limitation, national security requirements, affirmative action, a bona fide occupational qualification or business necessity.

Previous Address: _____

Are you over the age of eighteen? If no, hire is subject to verification that you are of minimum legal age. _____

Previous Address: _____

Are you a citizen of the USA? _____

Were you in the US Armed Forces? If yes, what Branch? _____

Did you receive any training in the US Armed Forces that is relevant to the position applied for? _____

If yes, please explain: _____

Are you a Vietnam veteran? _____

Are you eligible to be bonded? _____

Have you ever been convicted of a crime, excluding misdemeanors or summary offenses, the past seven years which has not been annulled or sealed by a court? _____

If yes, please explain: _____

Conviction of a crime will not be an absolute bar to employment.

I have been given a written job description listing the essential job functions of the position(s) for which I have applied. Please review the job description(s) and answer the following question. Are you able to perform each of the essential job functions listed for each position from which you have applied? _____

If no, list the function(s), you are unable to perform and explain why you are unable to perform them. _____
